

City of Lebanon Park Board Meeting

Winfrey Property

25573 Highway 5

Meeting Minutes: February 14, 2018

In Attendance:

Park Board Members: James Crawford, Dave Matlock, Raeanne Reid, Ben Trokey, Carrie Plassmeyer, Bob Mowery, and Jim Garrison. Media: Jim Morris City Staff: Director of Parks John Shelton and Assistant Director of Parks Elliot Wilburn

James Crawford called the meeting to order.

Carrie Plassmeyer made a motion to amend the agenda to add the Truck Bid to the agenda. The motion was seconded by Bob Mowery. All approved.

Carrie Plassmeyer made a motion to approve the January 11th minutes. The motion was seconded by Bob Mowery. All approved.

USSSA Youth Softball:

Elliot Wilburn announced the signup dates for softball and t ball for this season. This year they will be doing signups in the evenings but also during normal park office hours. He also said that in years past that coaches were responsible for finding a \$125 sponsorship for the team they are coaching but this year him and John Shelton have gone out and got sponsors for each league to take the burden off the coaches of having to find a sponsor. Another advantage of the Parks Department now running the league is that communication with patrons should really improve. We have a person that can answer questions and a one point of contact for all the leagues.

Budget-Revenue & Expenses FY19:

John presented the proposed budget to the Board for FY19. He noted that several line items have been added since we are now operating youth softball. Also, some revenue accounts were divided to better show how much revenue we would be bringing in from the different leagues we operate and the Boswell Aquatic Center.

Raeanne Reid made a motion to approve the proposed FY19 budget. The motion was seconded by Bob Mowery. All approved.

Firework Display:

John reported that he has spoke to the Chamber of Commerce and that they would like to hold an event at the end of the Route 66 Festival at Boswell Park. As part of the event the Chamber would like to have a firework show. The show would be put on by a professional company and that the Chamber would be responsible for hiring the company and for providing insurance for the event. The Parks would help with putting up fencing for the event. John said currently its against city ordinance for fireworks to be shot in the city limits but City Council has granted special permission to groups before. James Crawford commented that when Boswell park was being updated that the hope was to bring more events to the park and this would fall into one of those events. Jim Garrison asked if there was any downside to allowing the event. John answered that possible extra debris pick up that could possibly land in the pool was the only thing he could think of.

Jim Garrison made a motion to ask council for the approval of fireworks for the Chamber of Commerce event. Bob Mowery seconded the motion. All approved.

Pool Admission Prices:

John reported to the Board that the admission prices at the Boswell Aquatic Center had remained the same since the parks department took over operations of the pool. He suggested changing the prices for adults from \$3 to \$4 and the price of children from \$2.50 to \$3.

Dave Matlock made a motion to change the adult admission price of the Boswell Aquatic Center to \$4.00 and the child price to \$3.00. Ben Trokey seconded the motion. All approved.

Calendar of Events:

Elliot presented a look at all the events on the park schedule so far this year. The list included 2-disc golf tournaments, 3 movie in the park nights, 7 youth baseball/softball tournaments, plus the usual park special events. He said he would be working on keeping Facebook updated with all the events. John commented that next year he would like to have a brochure to handout that highlights all the park events.

Playground Equipment:

John presented to the Board pictures of playground equipment that could be purchased at a substantial discount. He said the company Play and Park Structures sent him an email about a piece of equipment that had been sold to a school, but they ended up backing out of the contract. The price of the equipment was \$170,244 but they are offering it to us with shipping at a price of \$98,911.03. James commented that even though its not in this years' budget that we do have capital improvement projects in the future with new playground equipment as part of the project. He said we could buy now and get a bigger bang for our buck then to wait to purchase the equipment in a few years. We could possibly even push back other projects to purchase the equipment now. Ben Trokey commented that we need the equipment to help cover future projects anyway. James said that there are lots of possible options for where the equipment could be installed.

Raeanne Reid made a motion to purchase the playground equipment from Play and Park Structures. Ben Trokey seconded the motion. All approved.

Truck Bid- Resolution 018:

John presented Resolution 018 to the Board for the purchase of a truck that is in the budget for FY18. He said that the city put out a fleet bid and ultimately decided to go with the state bid for fleet vehicles. The bid came in at \$21,593 which is under the budget amount of \$23,000 that the Board had approved. Resolution 018 was presented to the Board as:

A RESOLUTION OF THE PARK BOARD OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, APPROVING THE PURCHASE OF A HALF TON 2X4 TRUCK FROM CAPITOL AUTOMOTIVE

Bob Mowery made a motion to accept Resolution 018 as presented. Carrie Plassmeyer seconded the motion. All approved.


Comments from the Public:

There were no comments from the Public.

Comments from the Board:

Ben asked an estimated time for the final mural at Boswell Park to be completed. John answered that the art work has been sent off and that it should be completed sometime in late April.

Bob Mowery made a motion to adjourn the meeting. The motion was seconded by Raeanne Reid. All approved.



Park Board President, James Crawford