

CITY OF LEBANON
AIRPORT ADVISORY BOARD MINUTES
MARCH 19, 2018

BE IT REMEMBERED that the Airport Advisory Board of the City of Lebanon, Missouri, met on March 19, 2018 at 6:00 p.m. at the Floyd W. Jones Airport FBO Building, 2407 S. Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Chairman Curtis Mather, Fred Mayes, Councilman Chuck Jordan, Dave Simmons, Bob VanStavern, and Councilman Randy Wall; Absent: Tommy Files.

A quorum was declared.

Staff members and others in attendance: Airport Manager Sandra Shore.

Minutes were taken by Airport Manager Sandra Shore.

APPROVAL OF MINUTES

Randy Wall moved and Dave Simmons seconded that the Board approve the minutes from the January 16, 2018 meeting as presented. Motion carried as follows: Yea: (6) Mather, Mayes, Jordan, Simmons, VanStavern, Wall; Nay: (0) None; Absent: (1) Files.

FINANCIAL REPORT

Ms. Shore presented members of the Airport Board the financial statement for FY18 ending February 28, 2018.

Fred Mayes moved and Dave Simmons seconded that the Board approve the financial statement as presented. Motion carried as follows: Yea: (6) Mather, Mayes, Jordan, Simmons, VanStavern, Wall; Nay: (0) None; Absent: (1) Files.

DISCUSSION ITEMS

FY19 Budget Review and Discussion

Ms. Shore presented a preliminary budget highlighting the major changes. Ms. Shore noted the change to the grant revenue and expense this year and next do to the postponed runway project and proposed hangar project. She expects changes to be made and recommends passing the budget at the April board meeting. The budget was tabled.

CIP 2020-2024 Review and Discussion

Ms. Shore presented to the board the proposed 20-24 CIP. Ms. Shore will add an 100LL refueler and bring the CIP to the board for approval at the April Board meeting. The CIP was tabled.

Old FBO Remodel Plans

Ms. Shore provided the board with the final plans for the FBO remodel and explained an RFP would be utilized to supplement city labor.

Hangar Project Update


The Invitation for Bids for the hangar relocation project has been posted. The bid opening is April 10th. Ms. Shore has had several contractors reach out which she hopes is an indication of a competitive bid atmosphere.

EAA Tri-Motor Visit

Ms. Shore has confirmed that the local EAA Chapter has secured Lebanon as a stop in the Ford Tri-Motor tour. The historic aircraft will be offering rides at the airport May 24th-27th.

ADJOURNMENT

Dave Simmons moved and Chuck Jordan seconded that the Airport Advisory Board meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:28 P.M.



Chairman, Curtis Mather

Minutes Approved April 16, 2018