

City of Lebanon Park Board Meeting

Winfrey Property

25573 Highway 5

Meeting Minutes: April 11, 2018

In Attendance:

Park Board Members: James Crawford, Raeanne Reid, Ben Trokey, Rae Ann Shoemaker and Jim Garrison.

Media: Stacy Carmichael City Staff: Director of Parks John Shelton and Assistant Director of Parks Elliot Wilburn

James Crawford called the meeting to order.

Rae Ann Shoemaker made a motion to approve the March 14th minutes. The motion was seconded by Ben Trokey. All approved.

Safety Program:

John Shelton reported that him and Elliot Wilburn just returned from taking their Certified Playground Safety Inspector certification class. He said that from what he learned in that class he would like to start a safety program with his staff to help with the checking of the playground equipment on a weekly basis. He said this is instrumental in maintaining the integrity of the playground and would help equipment last longer in the over time. He said that some parts of the playground would need high frequency checks while others wouldn't have to be checked as often. All inspections will be documented and signed by the staff that is doing the inspections. James Crawford commented that the current park staff is a very caring staff and that he thinks they will do a great job with this.

Special Events Permit

John presented an updated outline of what the special events permit would contain and wanted to highlight the point that alcohol can't be purchased with any city funds at any time. He also wanted it known that a city employee can't solicit for alcohol to be donated for an event. Elliot said that there is still a huge misconception of the special events permit. He wanted to make sure that everyone knows that it is still illegal to have alcohol in the park and that it is only allowed if you have received a special event permit and you are still required to have the alcohol in the designated fenced in or tented area.

Rae Ann Shoemaker made a motion to start with the application process for a Special Event Permit for the Big B.A.M. event. The motion was seconded by Ben Trokey. All approved.

Tree City

John reported that City Council approved going forward with the Tree City project. He said that the mayor assured him that park staff will have help in the form of labor for taking care of the trees being planted. John stated that park staff will begin drilling holes on Wednesday and that Rotary plans to plant trees and mulch around them on Friday and Saturday. He also stated that Rotary will be having a ceremony on April 27th to commemorate the planting of the trees at Boswell Park.

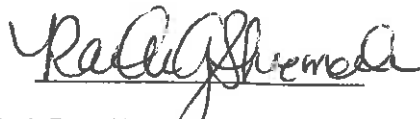
Comments from the Board:

There were no comments from the Board.

Comments from the Public:

There were no comments from the Public.

Raeanne Reid made a motion to adjourn the meeting. The motion was seconded by Ben Trokey. All approved.



Park Board Vice President, Rae Ann Shoemaker