

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
July 5, 2018

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on July 5, 2018 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Ken Eldridge, Sheila Mitchell, Jim White, LeAnn Mather, Randy Wall, Chuck Jordan, and Mayor Carr. Absent: Gib Adkins and Bob Garner.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Assistant City Administrator Ben DeClue, Public Works Director Richard Shockley, Finance Director Kat Gill, Tourism Director Nicole McGinnis, and City Clerk Laina Starnes.

FIXED ASSETS POLICY

Finance Director Kat Gill took a few moments to present proposed updates to the fixed assets policy established in 2013. Gill stated she was proposing to increase the threshold of capital assets from \$1,000 to \$5,000 and controllable assets from \$250 to \$1,000, make changes to the depreciation schedule and increase the dollar amount for disposition to \$500. She stated an ordinance would be brought forward for Council action at the next meeting.

FIXED ASSETS AND INVENTORY SERVICES

Finance Director Kat Gill then spoke about the Government Accounting Standards Board and becoming GASB 34 compliant. Gill stated the City of Lebanon was not compliant but was working toward compliancy. To assist the Finance Department with this effort, Gill stated she put out an RFP (request for proposals) for fixed assets and inventory services. CBIZ Valuation Group was scored the highest out of six submitted proposals. Gill reported the scoring was done by a four-person committee and added that she was able to negotiate their service price down from \$87,100 to \$69,500. In closing, Gill said an agreement would be coming forward for Council's approval.

BOARDS AND COMMISSIONS

Mayor Carr reported he was struggling to fill vacancies on many of the City's boards and committees and asked that the Council help him get the word out that volunteers were needed to fill these vacancies. The terms, member qualifications, etc. for these boards and committees was briefly discussed. The possibility of City employees serving was touched on as well.

WAYFINDING AND BRANDING SIGNAGE

Tourism Director Nicole McGinnis spoke to the Council about wayfinding signage for the City of Lebanon and creating a brand identity. As examples, she showed wayfinding signs from Salina, Kansas and stated this type of signage was used to direct people to points of interest. During her presentation, McGinnis spoke about Route 66 signage and the possibility of dual signage for Elm Street and Route 66.

POLICE RADIOS

Eldridge moved and Jordan seconded that the topic of police radios be postponed to a later date. Motion carried as follows: Yea: (6) Eldridge, Mitchell, White, Mather, Wall, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Adkins and Garner.

ROUND TABLE DISCUSSION

Mayor Carr complimented Director of Operations Deryl Wilson, Code Administrator Joe Berkich, and True Construction for their work on the ag barn and said it was looking very good.

Councilman Randy Wall announced the livestock auction at the fair was scheduled to be held in the ag barn.


City Administrator Mike Schumacher briefly spoke to the Council about a possible partnership between the City of Lebanon and R-3 Schools to manage the weeds and landscaping downtown. Schumacher said the school kids would do the work as fundraisers for high school sports and activity groups and the City would supply the material.

Councilman Jordan reported the population sign on Route 66 near Starnes Auto was incorrect. He also expressed he thought the parking lot at City Hall needed to be striped.


Councilman White asked that sewer rates be placed on a future work session agenda.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:17 pm.

ATTEST:


City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved August 13, 2018