

CITY OF LEBANON
AIRPORT ADVISORY BOARD MINUTES
JULY 16, 2018

BE IT REMEMBERED that the Airport Advisory Board of the City of Lebanon, Missouri, met on July 16, 2018 at 6:00 p.m. at the Floyd W. Jones Airport FBO Building, 2407 S. Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Chairman Curtis Mather, Fred Mayes, Dave Simmons, Bob VanStavern, and Councilman Randy Wall; Absent: Tommy Files, Chuck Jordan

A quorum was declared.

Staff members and others in attendance: Airport Manager Sandra Shore.

Minutes were taken by Airport Manager Sandra Shore.

APPROVAL OF MINUTES

Bob VanStavern moved and Dave Simmons seconded that the Board approve the minutes from the May 21, 2018 meeting as presented. Motion carried as follows: Yea: (5) Mather, Mayes, Simmons, VanStavern; Wall; Nay: (0) None; Absent: (2) Files, Jordan.

FINANCIAL REPORT

Ms. Shore presented members of the Airport Board the financial statement for FY18 ending May 31, 2018.

Randy Wall moved and Fred Mayes seconded that the Board approve the financial statement as presented. Motion carried as follows: Yea: (5) Mather, Mayes, Simmons, VanStavern; Wall; Nay: (0) None; Absent: (2) Files, Jordan.

DISCUSSION ITEMS

Fuel Sales

Ms. Shore presented to the board fuel sales trends by product for FY18. The airport sold almost 6,000 more gallons fuel this fiscal year. Discussion.

Project Reports

The OTC remodel project is underway. Window frames and plumbing are complete, and walls are going up. HVAC work is expected to begin next week. Ms. Shore expects work to be complete by the end of September.


The contracts for the hangar disassembly and relocation have been approved by City Council. The hangar is expected to be at the airport by the end of August. The pavement around the hangars is being designed and the work will be bid out in August. Some existing pavement will have to be replaced and will affect the tenant on the south side of the current hangars. A phasing plan will be determined in order to reduce the impact on the tenants.

Airport Leases

Ms. Shore informed the board all airport leases are being updated to reflect new rates and plats. The updated leases are planned to take effect January 1, 2019.

ADJOURNMENT

Dave Simmons moved and Bob VanStavern seconded the Airport Advisory Board meeting be adjourned. Motion passed unanimously. Meeting adjourned at 6:53 P.M.



Chairman, Curtis Mather

Minutes Approved _____ August 20, 2018