

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
August 2, 2018

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on August 2, 2018 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Ken Eldridge, Jim White, LeAnn Mather, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Sheila Mitchell.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Director of Operation Deryl Wilson, Parks Director John Shelton, IT Director Jarrad Schomaker, City Counselor Chris Allen, and City Clerk Laina Starnes.

YMCA

Brandi Prock, Dawn Decker, and Katherine Custard gave a presentation on the YMCA. It was reported that the core values of the YMCA were caring, honesty, respect, and responsibility. During their presentation, they shared who they serve and how they serve, that they had over 1,400 members, and employed over 100 staff members. They also provided information about community partnerships. While they currently pay the City \$90,000 a year, they reported they provide \$30,000 worth of financial aid and free services. They expressed an increased amount to the City would affect the YMCA tremendously. Councilman Eldridge commented he would like to see seniors get in for free three days a week rather than one day. Councilman Adkins said the YMCA provided a lot of services, but felt they weren't getting the word out.

WORK ORDER MANAGEMENT SYSTEM

IT Director Jarrad Schomaker said an interactive work order management system for our citizens had been in the works for several years. He shared that the goal with a work order management system was to allow our citizens to interact and be informed on the status of their complaints. Schomaker reported an RFP had been put out with one vendor, Dude Solutions, coming back with a \$22,000 starting cost. So, he said he started to look for a cheaper option. During that search, Schomaker found Work Straight and reported the cost for its work order management system would be \$2,000 annually. Once implemented, the similar feature on the City's website would be removed and would reduce the City's cost for Civic Plus. Schomaker also shared that information accumulated through Work Straight could be imported into Incode at a later date.

SEWER METERING OPTIONS

Public Works Director Richard Shockley addressed the Council and spoke about ongoing customer concerns with the way the City charged for sewer. He then brought forward what was felt to be a possible resolution to those concerns and said the resolution would be rolled out in conjunction with the results of the sewer rate study. Shockley reported that those customers who had an installed irrigation system would have the option to install a dedicated meter for their system at a cost of \$750, which could be paid out over 12 months. He said customers who didn't have an irrigation system, but watered their yards, gardens, and flowers would be able to check out a meter to put on their water hydrant at the beginning of watering season and then get a sewer adjustment at the end of the season once the meter was returned. He further stated this would do away with sewer averaging all together and make everything equitable for the customers.

City Administrator Mike Schumacher stated he wanted to give credit to Patty Burns from KJEL because this type of metering was brought forward as the result of a suggestion she made.

CAPITAL IMPROVEMENT PROJECTS

Parks Director John Shelton brought forward several possible projects that could be funded by a Capital Improvements Tax renewal. Some of those projects included soccer fields with bathroom and concessions, an amphitheater, and improvements to the Boswell Aquatic Center. He reported the pool opened in 1979 and was designed to last 25 years and it was now almost 40 years old. BAC improvements mentioned by Shelton included a zero-entry pool, a lazy river, new bath house, and additional shelters. City Administrator Mike Schumacher stated other possible projects included a third fire station, a roof over Farmers Market, indoor walking track, and a covered entry way to the Civic Center. Schumacher said it was up to the City Council to decide, but a real conversation about usage of the tax was needed.

ROUND TABLE DISCUSSION

Councilman Jordan expressed he would like to see a status report of things the City had going on and used Route 66 signage as an example.

Councilman White asked where the City was at with Automated Metering Infrastructure. Public Works Director Richard Shockley reported they had nine water meters left to install and staff was looking into adding an online customer portal that could be used to set usage threshold and send alerts.

Councilman Adkins expressed he felt the City needed a visitor's center.

Councilwoman Mather said she thought the City should hold a town hall meeting to get ideas from citizens on what they would like to see a renewed Capital Improvement Tax used for. A discussion commenced where other options for citizen input was shared.

Mayor Carr announced that the Lebanon Area Foundation Board agreed to manage donations for the Fire Department's Smoke Detector Program.

CLOSED SESSION PURSUANT TO RSMO 610.021 (1) LEGAL

Jordan moved and Garner seconded that the Council move into Closed Session pursuant to RSMo 610.021 (1), for legal matters. Motion carried as follows: Yea: (7) Adkins, Eldridge, White, Mather, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent (1) Mitchell.

Council moved into Closed Session at 7:47pm and returned to Work Session at 8:34 pm.

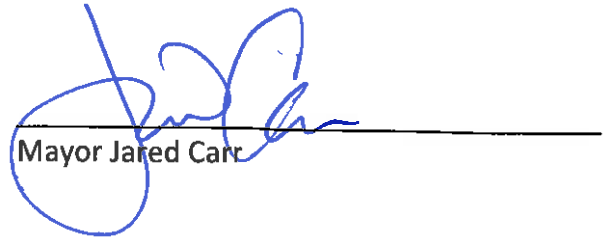
ADJOURNMENT

Mayor Carr declared the meeting adjourned at 8:34 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved August 13, 2018