

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
September 6, 2018

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on September 6, 2018 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Ken Eldridge, Sheila Mitchell, Jim White, LeAnn Mather, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Sheila Mitchell.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Environmental Services Superintendent Eric Mork, Street Superintendent Mike Moore, Interim Electric Superintendent Travis Long, Finance Director Kat Gill, Human Resource Director Kathy Milliken, Parks Director John Shelton, Communications Manager Derek Gean, Airport Manager Sandra Shore, and City Clerk Laina Starnes.

HEALTH INSURANCE PLAN DESIGN

Human Resource Director Kathy Milliken addressed Council and reported she was recommending some changes to the City's benefit plan. Those changes included expanding the precertification list, adopting high cost drug management, and increasing the emergency services/emergency room services from a \$50 copay to a \$150 copay. Milliken said research showed making these changes proved successful in controlling costs. A discussion commenced and concluded with Council asking Kathy to move forward with the changes. She said she would be bringing forward the proposed benefit plan amendments to a future meeting for formal adoption.

HANGAR GRANT PROJECT

Airport Manager Sandra Shore reported that in order to prevent losing grant money for the construction of a taxi lane, the grant award, a supplemental agreement with CMT for design services, and a construction contract needed to be acted upon quickly. During her report, Shore said she estimated the project to be approximately \$401,000 with a 10% match. Shore said bids for construction were due on the 18th of the month and she would be bringing all related business to the Council for approval on the 25th.

UTILITIES- MISCELLANEOUS FEES

City Clerk Laina Starnes shared with the Council that she wished to move forward with some utility changes she had presented for consideration at a previous work session. Starnes stated she was proposing to amend City Code so that a \$25 fee could be assessed to all returned payments and not just a returned check. She also said she was proposing to replace the \$15 disconnect fee per service for accounts cutoff for nonpayment to a flat \$30 administration fee per account. A short discussion

commenced and concluded with Starnes saying the amendments would be presented for a first reading at the next City Council meeting.

AMI/CUSTOMER PORTAL

Through a PowerPoint presentation, Public Works Director Richard Shockley shared he was proposing to install fixed base hardware to launch a total AMI system and purchase analytical software and launch a customer portal. He communicated why he was proposing to utilize the Sensus customer portal over the one offered by Incode, the City's software provider. Shockley reported the Sensus portal was cheaper and was already developed whereas the one offered by Incode was still in the development stage. However, he did say the disadvantage of going with Sensus was that it did not integrate with the City's current online bill pay site that utility customers used to make payments and assess other account information. In conclusion, Shockley stated he would be bringing forward these items for Council's formal approval at a later date.

Director of Operation Deryl joined the meeting at 6:45 pm.

ROUND TABLE DISCUSSION

City Administrator Mike Schumacher reported to Council that he had made some organizational changes. Those changes included moving utilities from the management of City Clerk Laina Starnes to the Finance Department under the management of Finance Director Kat Gill. He further shared that he had downgraded the position that Ben DeClue formerly held to an administrative assistant and had made Starnes the Assistant City Administrator/City Clerk and would be asking for Council's approval to hire a Deputy City Clerk for her.

Shumacher also shared that the signage for City Hall, the Civic Center and the Ag Barn was being bid out and spoke briefly about some tentative plans for a dedication ceremony for the Ag Barn. He then talked about the scheduled retreat and how the focus would be on 5-year goals. He stated that staff had been broken down into five teams and would be making presentations. He further shared he thought a dialogue between Council and staff would be good.

Councilman Eldridge- commented on the landscaping of the new Tiger Car Wash and expressed he thought it would be nice to follow suit all the way down the corridor.

Councilman Adkins- stated he felt there needed to be a discussion regarding the capital improvement tax. Mayor Carr said he thought the upcoming retreat would be a good place to discuss.

Councilwoman Mather- stated that outside funding was needed to promote the tax renewal because the use of City funds was prohibited.

Councilman Jordan- expressed the Route 66 signs looked really good.

Councilwoman Mitchell- asked about Christmas decorations. Director of Operation Deryl Wilson reported he was adding 17 more decorations this year.

Prior to adjourning the meeting, City Administrator Mike Schumacher talked about an all-day BBQ event that was being planned for the community. As a part of that event Schumacher shared that the Rotary Club was planning a 5K Run. A discussion commenced about dedicated park routes for running events and if the Council was interested in allowing the Rotary Club to have its run outside of the park system. During this time, the Council voiced they were open to allowing this event to be held in conjunction with the BBQ event with a parade permit acted upon by City Council.

CLOSED SESSION PURSUANT TO RSMO 610.021 (1) LEGAL

Garner moved and Mitchell seconded that the Council move into Closed Session pursuant to RSMo 610.021 (1), for legal matters. Motion carried as follows: Yea: (8) Adkins, Eldridge, Mitchell, White, Mather, Wall, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent (0) None.

Council moved into Closed Session at 7:25 pm and returned to Work Session at 8:10 pm.

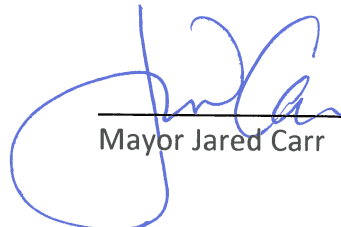
ADJOURNMENT

Mayor Carr declared the meeting adjourned at 8:10 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved November 13, 2018

