

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
November 2, 2017

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on November 2, 2017 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Sheila Mitchell, Jim White, LeAnn Mather, Randy Wall, Chuck Jordan, and Mayor Carr. Absent: Ken Eldridge and Bob Garner.

A quorum was declared.

Staff members and others in attendance: Assistant City Administrator Ben DeClue, Environmental Services Superintendent Eric Mork, Parks Director John Shelton, and Administrative Clerk Allison Winfrey.

Administrative Clerk Allison Winfrey took minutes in the absence of City Clerk Laina Starnes.

ROUTE 66 SOCIETY PRESENTATION

Howard Fuller with the Route 66 Society presented a presentation to the Council for them to consider changing "Elm Street" to "Route 66". He referred to the state law from 1998 calling for all roadways that were part of the original US Route 66 to be renamed "Route 66." Fuller stated that this change shouldn't create any issues for mailing addresses along Route 66. He then said the postal service has already decided to allow both the Elm street address as well as the Route 66 address. According to Fuller Route 66 has helped drive the tourism economy in Laclede County. He then pointed to numbers from 2015 that showed \$52.2 million in tourism dollars were spent in the County. Mayor Carr said that he would like the City to be able to take the time to think about how the signing process should be handled. Mayor Carr also said that Route 66 is very important for the community and for tourism and if it's the Council's pleasure to do this, he would like to see it done correctly and done well, with some planning with signs that are going to last.

PARADE PERMIT, 5K AND 10K ROUTES

Parks Director John Shelton presented his 5K Run proposal before the Council. In his proposal Shelton would like to see all 5K runs booked through the Parks Department with the fees being set at \$25.00 for runs that stay entirely inside the park and \$75.00 fees for runs that use the park and surrounding neighborhoods. Parks Department would have a staff member on site to assist and would set up directional arrows and signs throughout the designated run area and provide electronic timers. Shelton's plan is to have 3 designated areas for 5K runs. Those are as followed:

- Atchley Park – throughout the trail and into surrounding neighborhood
- Boswell Park- throughout the trail and into surrounding neighborhood
- Harke Park – all runs must stay in the park

Some advantages to having set courses would be the Parks Department would be able to monitor runs and keep runs from being ran on the same weekend. Safer courses by avoiding major road and highways. New courses would eliminate the need for police patrol throughout the course. Both courses would be certified 5K courses. Lastly, by having one department handling all the paperwork, Shelton said it would save time for the Police, City Clerk and City Council. Council asked if the Parks Department could partner with Mercy and use their course. Council also asked if the courses could be modified so that the courses don't become stagnate. Shelton did say that they could be modified to accommodate that wish. There wasn't any major concerns and Council voiced no objection with Shelton's proposal.

GLENCASTLE WATER TOWER MODIFICATIONS

Environmental Services Superintendent Eric Mork proposed that the City enter into an agreement with Cochran for civil engineering related to Glencastle water tower modifications. The plan is for Cochran to design a water line connecting the existing well to the water tower paralleling the existing water line. The Design would require a valving to allow the new water line to act as a dedicated fill line. The design would have a new riser pipe in the water tank so that the tank would provide maximum detention time for chlorine contact just like the bowling water tower that was just finished. The estimated budget for this project would be \$50,000.00. Council voiced no concern regarding the project.

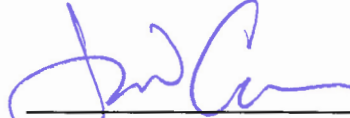
CITY COUNCIL/MAYOR CODE CHANGE

Assistant City Administrator Ben DeClue asked the Council to give him feedback from the draft ordinance that was presented in the October work session meeting. Councilman Mitchell asked if he wanted them to review the draft ordinance now or take it and review it and make notes for discussion. Councilman Mather reminded Council members that they have had a month to review this draft. Councilman White made the comment that he would prefer all drafts and Council documents be digital for review. Councilmen White stated he would like this draft ordinance open to the constitutes for what they are looking for in a City Administrator. Several Council members asked that it be noted in the ordinance for the City Administer be a resident of Lebanon. Mayor Carr asked Council if they just wanted to word that in the contract. Councilman Mather asked for the time change be noted in the draft to reflect the time change to 6 pm instead of 7. Lastly, several Council members asked if the ordinance would clarify the proper chain of command for the Mayor, City Administrator, and Council in this ordinance. It was brought up that the City needed to relook at the salary for the Mayor in the next term.

On a side note, Councilman Wall expressed he would like to have an appreciation recognition for the volunteers of the City that serve on the different boards. Lastly, Councilman Adkins said he would like to see the Council Chambers dressed up. He would like to see the City's emblem in the chambers as well as pictures of the staff and Council.

ADJOURNMENT

Mitchell moved and Wall second that the meeting be adjourned. Motion passed unanimously. Meeting adjourned at 7:28 pm.



Mayor Jared Carr

ATTEST:



City Clerk Laina Starnes

Minutes Approved November 13, 2017