

CITY OF LEBANON  
DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD  
November 28, 2018

BE IT REMEMBERED that the Downtown Business District Advisory Board of the City of Lebanon, Missouri, met on November 28, 2018 at 4:00 p.m. in the Mayor's Office at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Melody Allen, Ed Brackett, Steve Hite, and Jason Waterman; Absent: Gay Boston, Laura O'Quinn, Ginger Johnson.

A quorum was declared.

Note: There were two vacant board positions at this time.

Staff members and others in attendance: City Administrator Mike Schumacher, Assistant City Administrator/City Clerk Laina Starnes, Lebanon REDI President Brian Thompson, and Administrative Assistant to the City Administrator Ashley Sicard.

Minutes were taken by Administrative Assistant to the City Administrator Ashley Sicard.

BYLAWS

Assistant City Administrator/City Clerk Laina Starnes went over some additional changes to be made in the bylaws in the final draft due to language. Starnes stated in Article IV under meeting place that there was no need to do a vote or have written consent, but they would just need to approve it amongst the board members. Starnes stated that Waiver of Notice was taken out because a quorum consisted of 51%, so she removed the sentence stating the committee meeting quorum was to be at least 3 voting members. Starnes stated that she removed the meeting by conference telephone as it referenced compliance with Chapter 610 of the Revised Statutes of Missouri, as amended (the "Sunshine Law") that way the board does not have to make amendments when there are revisions to the Sunshine Law. Ed Brackett moved to approve the Bylaws and Jason Waterman seconded. Motion carried as follows: Yea: (4) Allen, Brackett, Hite, and Waterman; Nay: (0) None; Abstain: (0) None; Absent (3) Boston, Johnson, and O'Quinn.

ADJOURNMENT

Meeting was adjourned at 4:10 p.m.

  
\_\_\_\_\_  
Chairman Steve Hite

ATTEST:

  
\_\_\_\_\_  
Secretary-Treasurer Ginger Johnson

Minutes Approved \_\_\_\_\_ December 18, 2018