

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
FEBRUARY 21, 2024

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on February 21, 2024, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Ted Dahl, Jeremy Goforth, and Chairwoman LeAnn Mather. Absent: Anderson.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Dahl moved and Goforth seconded that the Board approve the February 7, 2024, meeting minutes as presented. Motion carried as follows: Yea: (3) Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Anderson.

DISCUSSIONS AND PRESENTATIONS

January 2024 Operations Detail Report

Environmental Services Superintendent reported on his department's operations for January which included G3 pretreatment, a petroleum issue at Jonesy's Travel Center affecting the Wastewater Treatment Plant, DNR well inspections, the Frank Street water line replacement, rock blasting the Lebanon Industrial Park, and the LTCC Jamboree his department participated in.

Electric Superintendent Travis Long reported that his department was finishing up a new 3 phase service for MFA as well as upgrades to other 3 phase services and installing new controls on their capacitor banks which would provide more data and report back on the SCADA system. He also shared the electric outage comparison from 2022 to 2023 and stated wildlife was the leading cause for outages.

(Note: January's Operations Detail Report that was presented is attached and made part of the permanent record.)

RESOLUTION NO. 2024-003- AGREEMENT, REVISED MUTUAL AID AGREEMENT, MISSOURI PUBLIC UTILITY ALLIANCE

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of the Board of Public Works and City Clerk to enter into and execute a revised Mutual Aid Agreement between the City and Missouri Public Utility Alliance (hereinafter referred to as "MPUA").

Goforth moved and Mather seconded that the Board approve Resolution No. 2024-003. Motion carried as follows: Yea: (3) Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Anderson.

Chairwoman Mather declared Resolution No. 2024-003 duly passed and approved.

BOARD MEMBER COMMENTS

Ted Dahl- inquired about City Council not approving the cost of service study that was presented to them and asked if it would be presented again for another vote. Public Works Director/Board of Public Works General Manager Richard Shockley reported that the only reason why the study wasn't presented to the Board of Public Works for approval was because the wastewater portion of the study wasn't budgeted. He said the study was being pushed out until next year and all utilities would be included in the FY25 Budget.

Chairwoman Mather- asked about reducing the number of meetings from two a month to one. Public Works Director/Board of Public Works General Manager Richard Shockley said they could probably get by with one meeting going forward until July.

ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:24 pm. Motion passed unanimously.

Chairman LeAnn Mather

Minutes Approved March 6, 2024

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
FEBRUARY 21, 2024

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on February 21, 2024, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Ted Dahl, Jeremy Goforth, and Chairwoman LeAnn Mather. Absent: Anderson.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Dahl moved and Goforth seconded that the Board approve the February 7, 2024, meeting minutes as presented. Motion carried as follows: Yea: (3) Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Anderson.

DISCUSSIONS AND PRESENTATIONS

January 2024 Operations Detail Report

Environmental Services Superintendent reported on his department's operations for January which included G3 pretreatment, a petroleum issue at Jonesy's Travel Center affecting the Wastewater Treatment Plant, DNR well inspections, the Frank Street water line replacement, rock blasting the Lebanon Industrial Park, and the LTCC Jamboree his department participated in.

Electric Superintendent Travis Long reported that his department was finishing up a new 3 phase service for MFA as well as upgrades to other 3 phase services and installing new controls on their capacitor banks which would provide more data and report back on the SCADA system. He also shared the electric outage comparison from 2022 to 2023 and stated wildlife was the leading cause for outages.

(Note: January's Operations Detail Report that was presented is attached and made part of the permanent record.)

RESOLUTION NO. 2024-003- AGREEMENT, REVISED MUTUAL AID AGREEMENT, MISSOURI PUBLIC UTILITY ALLIANCE

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of the Board of Public Works and City Clerk to enter into and execute a revised Mutual Aid Agreement between the City and Missouri Public Utility Alliance (hereinafter referred to as "MPUA").

Goforth moved and Mather seconded that the Board approve Resolution No. 2024-003. Motion carried as follows: Yea: (3) Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (1) Anderson.

Chairwoman Mather declared Resolution No. 2024-003 duly passed and approved.

BOARD MEMBER COMMENTS

Ted Dahl- inquired about City Council not approving the cost of service study that was presented to them and asked if it would be presented again for another vote. Public Works Director/Board of Public Works General Manager Richard Shockley reported that the only reason why the study wasn't presented to the Board of Public Works for approval was because the wastewater portion of the study wasn't budgeted. He said the study was being pushed out until next year and all utilities would be included in the FY25 Budget.

Chairwoman Mather- asked about reducing the number of meetings from two a month to one. Public Works Director/Board of Public Works General Manager Richard Shockley said they could probably get by with one meeting going forward until July.

ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:24 pm. Motion passed unanimously.



Chairman LeAnn Mather

Minutes Approved March 6, 2024