

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
JANUARY 11, 2023

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on January 11, 2023, at 12:15 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Carrie Plassmeyer, Holly Goforth, David Matlock, Dan Mizell, and Ramsey Stewart. Absent: Max Meckem. Bobby Mowery, Heather Shadel, and Doug Smith.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, and Assistant City Administrator/City Clerk Laina Starnes.

GOCAPS students Addie Collins and Ciara Keeney, who were job shadowing board members Carrie Plassmeyer and Holly Goforth, were also in attendance.

PRESIDENT'S OPENING COMMENTS

President Carrie Plassmeyer shared that member Dan Mizell filed for City Council (no opposition) and would need to drop off the board upon taking his new position. With that said, Plassmeyer advised the board that a replacement member would be needed.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Mizell moved and Matlock seconded to approve the December 15, 2022, meeting minutes as presented. Motion carried unanimously.

FINANCE REPORT

The Park Board reviewed the November Financial Report as presented.

DISCUSSION AND PRESENTATIONS

Wallace Park Plans, Atchley Park Plans, Nelson Park Plans, Boswell Park Plans, and Harke Park Plans

Park Director John Shelton went over tentative plans for each park which included features and ideas discussed at the Park Board's November work session and December's regular meeting. Some of the items discussed were splash pads, walking trail changes, a pickle ball court, a sledding hill, shelter replacement, a new concession stand, sidewalk connectivity between parks, and parking. Shelton also presented an idea that could be addressed outside the master plan that pertained to construction of a sidewalk and bridge at Nelson Park to connect the parking area to the soccer fields. President Carrie Plassmeyer requested this idea be placed on the next agenda as an action item.

Shelton also advised there would be a joint work session in March with the City Council and Park Board. He stated that Landscape Architect Chris Cahalan of Olsson Studio would be able to take what is discussed at the meeting and begin working on the master plan.

#### Shade Structures

Park Director John Shelton spoke briefly about his budget related to park shelters and their logical placement. He stated he wanted to prevent building a shelter in an area that would be affected by the master plan down the road.

#### Park Update

Park Director John Shelton shared that LED lights were being installed at Atchley Park, park bathrooms were being locked on extremely cold days, and they were taking advantage of good weather days and getting some outside work done. On cold days, Shelton said they were doing inside work such as painting playground equipment.

#### ACTION ITEMS

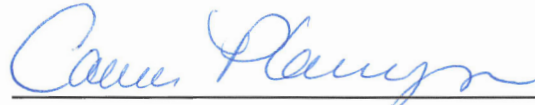
None.

#### COMMENTS FROM THE BOARD

None.

#### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:07 pm.



Park Board President Carrie Plassmeyer

Minutes Approved: February 8, 2023