

City of Lebanon Park Board Meeting

Winfrey Property

25573 Highway 5

Meeting Minutes: January 12th, 2022

In Attendance:

Park Board Members: Max Meckem, Doug Smith, Dan Mizel, Jacob Hedges, and Carrie Plassmeyer. **Media:** Rachel Evans **Staff:** Director of Parks John Shelton and Assistant Director of Parks Elliot Wilburn

Carrie Plassmeyer called the meeting to order.

Max Meckem made a motion to amend the agenda to add Task Order #36 Park Master Plan to the agenda. The motion was seconded by Doug Smith. All approved

Doug Smith made a motion to approve the December 15th minutes. The motion was seconded by Max Meckem. All approved.

Capital Improvement Projects:

John Shelton presented a list of capital improvement projects over the next 5 years. He said that a lot of projects had been removed because the department didn't have the money to fund them but with the park tax passing projects could be added back to the plan. He stated that he would send the list out to the Board, and they could look them over and then vote on the final capital project to put into the budget.

Donations:

Elliot Wilburn announced to the Board that Jasha Conner had raised \$6,700 and donated it to the parks in memory of her son that had been killed in a car accident. She would like a bench to be placed at Atchley Park honoring him and the rest of the money to go to other projects associated with the ballfields at Atchley. John said they would work on some ideas to utilize the money for the ballfields in her son's name. John also stated that Blue Sage Cannabis company had contacted him about donating to the park. After talking with them they are interested in putting benches around Nelson Lake and outdoor fitness equipment around the lake. John is currently working on getting costs of equipment to them so they can start planning exactly what they want to do.

Baseball/Softball Signups:

Elliot reported that signups for the summer leagues will begin online on February 1st and run through March 27th. He is also currently taking team signups for the competitive spring league starting in April and the competitive summer league starting in late May.

Employee Hiring:

John reported that City Council had approved an 8.25% pay increase to all employees across the board in the city. He thinks this will help keep employees and encourage more to apply for open jobs in the city. John also spoke about the possible need for the parks department to take on more responsibility with the hiring of seasonal park positions such as maintenance, concessions, and lifeguards. This should speed up the hiring process and free up human resources to focus more on the hiring of full-time employees.

Boswell Aquatic Center:

John presented pictures of what a small remodel to add a zero-depth entry to the pool could look like. He said doing something like this would be a lot cheaper than a complete remodel or new build. If a remodel like this occurred, the pool would still need to have the shell recoated and possibly lights be added to the pool.

Task Order #36 Park Master Plan:

John presented task order #36 to the Board from Olsson Inc. for them to provide a conceptual park master plan that includes plans for all parks, the Boswell Aquatic Center, and trails throughout the park system. The cost of the master plan is not to exceed \$65,000.

Doug Smtih made a motion to approve Task Order #36 from Olsson for a Park Master Plan. The motion was seconded by Jacob Hedges. All approved.

Comments from the Board:

There were no comments from the Board.

Comments from the Public:

Doug Smith made a motion to adjourn the meeting. The motion was seconded by Jacob Hedges. All approved.



Park Board President, RaeAnn Shoemaker