

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
January 18, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on January 18, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and Chairwoman LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Dahl moved and Anderson seconded that the Board approve the December 7, 2022, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

November Financial Reports

Public Works Director/Board of Public Works General Manager Richard Shockley went through the financial reports for each of the three utilities. He stated the cash balance for both the water and wastewater was growing, but it would be used to pay debt service payments in a few months. He then opened the floor for questions.

Monthly Operations Detail Report

Public Works Director/Board of Public Works General Manager reported they had made it through the month of December and the cold stint really well. He pointed out that on the peak day, December 24th, many of the industries were closed for the holidays, which had a great impact. He also shared about market trends when a cold system moved through the area and headed toward the south. Electric Superintendent Travis Long and Environmental Services Superintendent Eric Mork then went through their operations report with comparison data from the previous year.

RESOLUTION NO. 2023-001- PURCHASE, ALUMA-FORM CUTOUTS, GRAYBAR ELECTRIC COMPANY

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing the purchase of Aluma-Form Cutouts from Graybar Electric Company for the Electric Department.

Anderson moved and Goforth seconded that the Board approve Resolution No. 2023-001. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2032-001 duly passed and approved.

RESOLUTION NO. 2023-002- PURCHASE, WATER AND WASTEWATER MATERIALS, IMCO UTILITY SUPPLY COMPANY AND FERGUSON WATERWORKS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing the purchase of Water and Wastewater Materials from IMCO Utility Supply Company and Ferguson Waterworks.

Dahl moved and Goforth seconded that the Board approve Resolution No. 2023-002. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2032-002 duly passed and approved.

BOARD MEMBER COMMENTS

Don Anderson- advised that a constituent suggested printing paper utility bills in black and white rather than color to save money. Anderson said he wanted to make sure and pass this suggestion along to staff.

Chairwoman LeAnn Mather- reported she spoke to a group of women at her church regarding the purpose of this board and also shared information about the City's weatherization program. Mather said she hoped some of them would take advantage of the program.

Public Works Director/Board of Public Works General Manager- advised the board that it was staff's intent to remove utility rates from the City Code Book and present the board a document at a future meeting to act on so current rates would remain in effect.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 12:29 pm. Motion passed unanimously.


Chairman LeAnn Mather

Minutes Approved February 1, 2023