

CITY OF LEBANON
PARK BOARD MEETING MINUTES
FEBRUARY 14, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on February 14, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Heather Shadel, Ramsey Stewart, and Neal Wilkinson. Absent: Max Meckem, Heather Shadel, and Doug Smith.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, Deputy City Clerk Lacey Brackett, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Goforth moved and Gideon seconded to approve the January 10, 2024, Regular Meeting minutes as presented. Motion carried as follows: Yea: (6) Allen, Gideon, Goforth, Plassmeyer, Stewart, and Wilkinson. Nay: (0) None. Absent: (3) Meckem, Shadel, and Smith.

DECEMBER FINANCIAL REPORT

Parks Director John Shelton stated that the financials were in good standing.

DISCUSSION AND PRESENTATIONS

Placer.ai- Downtown Director Sarah Angst Stewart

Downtown Director Sarah Angst Stewart shared that Placer.ai uses cell phone data from apps, which users agree to when they download apps, and the mobile apps can pinpoint locations of the users, which results in receiving data as to where citizens and visitors visit. She explained that Placer.ai does have a subscription fee, and it would be beneficial for multiple organizations to partner together to purchase and utilize the system.

Parks Director Shelton shared that he and Assistant Parks Director Elliot Wilburn, had reviewed this program a couple years back and he thought it was something that they could benefit from.

The Park Board Members discussed the potential positive effects that the system could provide.

Perry Weather Alert System

Parks Director John Shelton reported the alert system was installed and during the test, it worked well. Shelton explained how the system worked and shared that there is a certain radius that it will alert for lightning and thunder. He also emphasized that this would help lifeguards, city staff, and referees.

Budget

The potential budget was reviewed by the Board. Shelton reported that the biggest change to the budget was the increase in professional services which was for lawn care.

ACTION ITEMS

Approval of Park Board Bylaws

Park Board President Plassmeyer discussed the changes that were made to the Park Board Bylaws. The City Clerk's office explained some of the revisions as well.

Goforth moved and Allen seconded that the Park Board approve the revised Park Board Bylaws and forward to City Council for final approval. Motion carried as follows: Yea: (6) Gideon, Goforth, Plassmeyer, Stewart, Wilkinson, and Allen. Nay: (0) None. Absent: (3) Meckem, Shadel, and Smith.

Atchley Park Parking Lot

Shelton reported that this parking lot improvement was in the Fiscal Year 2025 budget; however, due to the improvements on Goldenwood, they would like to go ahead and have the parking lot paved while the improvements were going on.

Gideon moved and Allen seconded that the Park Board approve moving forward with the procurement process for paving the Atchley Park Parking Lot and forward to City Council for final approval. Motion carried as follows: Yea: (6) Goforth, Plassmeyer, Stewart, Wilkinson, Allen, and Gideon. Nay: (0) None. Absent: (3) Meckem, Shadel, and Smith.

COMMENTS FROM THE BOARD

None.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:02 pm.



Park Board President Carrie Plassmeyer

Minutes Approved: March 13, 2024