

**LEBANON MISSOURI MAIN STREET, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**

**MARCH 4, 2022**

The Board of Directors of Lebanon Missouri Main Street, Inc. met on March 4, 2022, at 8:00 a.m. at The Rail Restaurant, 123 West Commercial Street in Lebanon, Missouri.

WELCOME AND INTRODUCTIONS

Steve Hite welcomed the board members, newspaper representatives and members of the public.

ROLL CALL, QUORUM, APPROVAL OF AGENDA

The following board members were present: Melody Allen, Michelle Boyer, Ed Brackett, Kim Breeden, Steve Hite, Jamie Johansen, Ginger Johnson, Jaiden Offutt, Rebecca Rupard, Danny True, Chris Walters, and Jessie Williams. Absent: Ashton Light.

Minutes of this meeting were taken by Board Secretary Melody Allen. Quorum was declared. Motion for Approval of the Agenda was made by Chris Walters and seconded by Jamie Johansen. Motion was unanimous.

UPDATE FROM BOARD PRESIDENT

Steve Hite asked the individual committees to complete the action strategies and budgets. The action strategies will be presented at our training with Missouri Main Street. After the individual budgets are complete an overall budget is critical so we know what funding we need for specific projects. We can then look for grants and fund-raising opportunities to fund the projects. An overall budget will help in informing the community of our vision for Downtown.

Executive Director Cynthia Coffman passed out our budget report prepared by LAF, who administers the anonymous donation.

PROMOTION COMMITTEE

Michelle Boyer reported that Downtown Spring Open House is March 12. The committee has scheduled Trout Fest for 2023. Dates will be set soon for April and May 2022 events.

### ROUTE 66 COMMITTEE

Rebecca Rupard stated that the Route 66 Festival is in the planning phase. Route 66 Society and downtown people are all involved in the planning of the 2-day event.

### ORGANIZATION COMMITTEE

Hite stated that the committee would compile one main budget that included each budget from the individual committees. Hite also asked for input for the downtown newsletter. Johansen said that businesses can go through the link in the newsletter to be featured in later issues. They would like to have the website for downtown up and running soon.

### DESIGN COMMITTEE

Brackett reported that the facade grant applications have gone out and the deadline for submission is April 30. We currently have 2 outstanding grants from last year to be paid. At a later date, grants could be considered for the back of buildings. Ways of highlighting parking for downtown were discussed.

### PRESENTATION FROM OLSSON STUDIO

Chris Cahalan from Olsson Studio presented the board with renderings of proposed archways from two different locations and two different designs. One design had planters at the base and the second design had no planters. After discussion, motion was made by Brackett to move forward with construction documents for design taking up one parking space, with and without the planters, and location to be determined later. Walters and Johansen seconded the motion. Motion carried with one no vote.

### CONFLICT OF INTEREST STATEMENTS

Motion was made by Johnson and it was seconded by Walters that the board adopt the Conflict of Interest Policy. Motion carried.

Coffman asked that each board member please sign a conflict of interest statement and give to her.

New board member orientation is Tuesday, March 8, 2022, from 8 - 10am at First State Community Bank.

Bob Harrison, member from the public, asked for the opportunity to present ideas. Coffman will meet with him and get him set up with the specific committee.

Next regular board meeting is 1st Wednesday of April.

ADJOURNMENT

The meeting was adjourned.

  
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Chairman Steve Hite

ATTEST:

  
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Melody Allen, Secretary

Minutes Approved   
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