

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
March 22, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on March 22, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and Chairwoman LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Dahl seconded that the Board approve the March 1, 2023, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

January Financial Reports

Due to technical difficulties, the financials weren't able to be projected for the board to see; however, they were included in their packet sent out prior to the meeting. Public Works Director/Board of Public Works General Manager Richard Shockley stated that everything looked good financially.

February Operations Detail Report

Electric Superintendent Travis Long reported his department was gearing up for the broadband companies that were coming in and then went through the process of working with those companies. He stated there would be pole attachments and some movement of infrastructure for which Kevin Barber would serve as the liaison. Long then shared his department's work activity, which included capacitor inspections and pole change outs.

Environmental Services Superintendent Eric Mork stated they found a line partially collapsed on Bland Avenue following several sewer calls from customers. He also reported that something had gotten in a storm drain and chewed on a natural gas pipe

causing a potentially dangerous situation. He said the matter came to their attention when residents reported smelling gas. The nature of the problem was found when they placed a camera in the storm drain and was resolved without incident by Summit Natural Gas.

RESOLUTION NO. 2023-008- APPROVAL, TASK ORDER NO. 1 FOR SUBSTATION BATTERY TESTING, TOTH AND ASSOCIATES, INC.

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairman of Board of Public Works and City Clerk to enter into and execute Task Order No. 1 with Toth and Associates, Inc. for Substation Battery Testing for the Electric Department.

Goforth moved and Mather seconded that the Board approve Resolution No. 2023-008. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-008 duly passed and approved.

RESOLUTION NO. 2023-009- PURCHASE, WOODEN UTILITY POLES, GRAYBAR ELECTRIC COMPANY

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Wooden Utility Poles from Graybar Electric Company for the Electric Department.

Anderson moved and Dahl seconded that the Board approve Resolution No. 2023-009. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-009 duly passed and approved.

RESOLUTION NO. 2023-010- PURCHASE, HARDWARE RESTOCK, WESCO

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Hardware Restock from WESCO for the Electric Department.

Mather moved and Anderson seconded that the Board approve Resolution No. 2023-010. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-010 duly passed and approved.

RESOLUTION NO. 2023-011- PURCHASE, STREETLIGHT POLE AND LED STREET LIGHTS, GRAYBAR ELECTRIC COMPANY

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of a Streetlight Pole and LED Street Lights from Graybar Electric Company for the Electric Department.

Dahl moved and Goforth seconded that the Board approve Resolution No. 2023-011. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-011 duly passed and approved.

RESOLUTION NO. 2023-012- PURCHASE, MATERIALS FOR WATER DEPARTMENT, FERGUSON WATERWORKS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Materials from Ferguson Waterworks for the Water Department.

Goforth moved and Anderson seconded that the Board approve Resolution No. 2023-012. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-012 duly passed and approved.

RESOLUTION NO. 2023-013- RENEWAL AGREEMENT, WATER TOWER CLEANING AND INSPECTION SERVICES, OZARK APPLICATORS, LLC

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairman of Board of Public Works and City Clerk to enter into and execute a Renewal Agreement with Ozark Applicators, LLC for Water Tower Cleaning and Inspection Services.

Mather moved and Dahl seconded that the Board approve Resolution No. 2023-013. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-013 duly passed and approved.

RESOLUTION NO. 2023-014- PURCHASE, LIFT STATION CRITICAL PARTS, FLUID EQUIPMENT (COGENT)

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Lift Station Critical Parts from Fluid Equipment (Cogent).

Goforth moved and Anderson seconded that the Board approve Resolution No. 2023-014. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-014 duly passed and approved.

RESOLUTION NO. 2023-015- PURCHASE, MATERIALS FOR LIFT STATION IMPROVEMENTS, SCURLOCK INDUSTRIES OF SPRINGFIELD, INC. AND FLUID EQUIPMENT (COGENT)

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Materials for Lift Station Improvements from Scurlock Industries of Springfield, Inc. and Fluid Equipment (Cogent).

Dahl moved and Mather seconded that the Board approve Resolution No. 2023-015. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

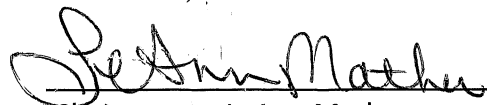
Chairwoman Mather declared Resolution No. 2023-015 duly passed and approved.

BOARD MEMBER COMMENTS

Public Works Director/Board of Public Works General Manager- spoke to the board about owners of Oakwood Trailer Park requesting submetering. He said allowing submetering would require an amendment to City Code and was not recommended by staff. Shockley further advised that the owners requested to speak to the board and would be attending via Zoom at the next meeting. In closing, Shockley asked if any of the board members were interested in touring Prairie State Coal Mine and said he would set up a time if so.

ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:42 pm. Motion passed unanimously.


Chairwoman LeAnn Mather

Minutes Approved April 5, 2023