

CITY OF LEBANON
CITY COUNCIL WORK SESSION MINUTES
April 4, 2019

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Work Session on April 4, 2019 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Sheila Mitchell, LeAnn Mather, Randy Wall, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Ken Eldridge and Jim White.

Jonathan Reagan, who won the Ward 2 Council seat in the April General Municipal Election and scheduled to be sworn into office on April 8th, was invited to sit at the work session table.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Street Superintendent Mike Moore, Environmental Services Superintendent Eric Mork, Communications Manager Derek Gean, Deputy City Clerk Lindsey Slavens and Assistant City Administrator/City Clerk Laina Starnes.

Parks Director John Shelton joined the meeting at 6:25 pm.

WASTEWATER TREATMENT PLANT PHASE II

Through a PowerPoint presentation, Environmental Services Superintendent Eric Mork provided the Wastewater Treatment Plant's history. Mork shared that the original plant was designed for a capacity of 2.6 million gallons per day (MGD) and reported that the average daily flow was currently 2.36 MGD. He then referenced the Consent Decree signed in 2004 which required the City to upgrade the design flow if the plant averaged 2.45 MGD for 6 months. Mork then presented the break down of cost for necessary improvements to the treatment plant which included bar screen/flow measurement, tertiary filters, sludge digestion, motor control center/electrical, and a de-water building remodel. He concluded his presentation by outlining the improvement schedule which reflected construction taking place in late 2019 and early 2020. Public Works Director Richard Shockley added that the improvements would increase the MGD capacity from 2.6 to 3.5 and financing would need to be secured for the project.

SEWER RATE STUDY

Public Works Director Richard Shockley reported to the Council that the last sewer rate adjustment was in October of 2011 and funded Phase I improvements to the Wastewater Treatment Plant. Shockley then referenced the sewer rate study approved by City Council in August of 2018 and shared the findings from that study as well as recommendations. During his presentation, Shockley talked about proposed rate

increases and eliminating sewer billing based on winter water consumption averaging and moving toward billing year-round based on actual water consumption. A proposed increase to user charges and the provision of permanent and temporary water meters for irrigation purposes were also part of Shockley's presentation. He concluded by saying the increases were being proposed in increments; one in 2019 and another in 2020 and would fund the \$5.4 million improvements to the Wastewater Treatment Plant plus additional capital improvements reflected in the CIP for the next 5 years. He also stated improvements made to the facility would be good for 20 years or more.

STREET MARKINGS

With the assistance of a PowerPoint presentation, Street Superintendent Mike Moore shared information with the City Council regarding street markings. He reported that the US Department of Transportation Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD) established the guidelines for street pavement markings with the goal of promoting safety through uniformity. Moore then went through MUTCD guidelines for yellow center line pavement markings and white edge pavement markings and listed the streets within the City that required striping by MUTCD Standards. The streets mentioned were Elm Street, Evergreen Parkway, Washington Avenue, and Morgan Road. Moore then shared the costs of material and labor for street striping and expressed it all came down to how much money the Council was willing to pay to stripe additional streets. He then went through the City's street striping program and shared information about crosswalk regulations as well.

The presentation then turned toward signage. Moore stated there were warning signs, regulatory signs and street signs. He talked about how signs were required to be retro reflective and that most of the signs throughout the City weren't. He further stated that an inventory of all signs was completed where signs with no safety or regulatory purpose were identified and removed in an effort to clean up the City's corridor. Moore expressed that if there were issues with the removal of some signage, they could be reviewed and addressed. At this time, City residents Richard and Tina Gilbert were allowed to speak from the floor. They specifically talked about the removal of "no parking" signs around the McDonalds located on Granite Lane and the issue of semi-trucks parking on the streets. The Gilberts were told that semi-truck parking was not permissible whether there were signs or not. City Administrator Mike Schumacher stated he would get with Police Chief Randy Halstead to work toward a resolution.

Before moving on to the next item on the agenda, City Administrator Mike Schumacher shared that staff would like to present striping and signage regulations to Council for approval.

COUNCIL GOALS- GROUP 3, PARKS AND RECREATION

Parks Director John Shelton presented a status update of Council goals pertaining to parks and recreation. He spoke about improvements made to the park system with regard to security which included expanded lighting and informational signage. Shelton further stated he was working with the IT Department and the Police Department on implementing parks safety strategies such as cameras, increased patrols, etc. Other

updates presented included the Park Board implementing a maintenance/safety program for which Assistant Parks Director Elliot Wilburn was appointed as the coordinator and developing park activities geared toward the youth. During Shelton's presentation, he informed the Council that an admission fee for competitive team sports (not recreational leagues) had been implemented and explained it was common practice and was preferred over increasing entry fees.

ROUND TABLE DISCUSSION

Councilman Jordan- stated he was getting two separate City news flashes. Staff explained they thought he was getting the Nixle communications as well as the Notify Me communications from the website.

Councilwoman LeAnn Mather- stated she was glad to see the Civic Center, Ag Barn and City Hall signage finally going up.

Councilman Garner- expressed he thought that Jessica Massey was a great hire as the new Promotion Event Coordinator.

Mayor Carr- stated he would be presenting the first Mayor's Gold Leaf Awards at the next City Council meeting for volunteer services. He also informed the Council that the FY2020 budget would be distributed to them in May and would be discussed in June.

Before the meeting adjourned, the floor was given to Tracy Britt who presented details about a claim she filed with the City. Britt stated she hit a pothole on Owens Drive which damaged her tire and wheel and expressed her displeasure of her claim being denied. City Administrator Mike Schumacher stated that the denial did not come from the City or its staff, but from the City's insurance carrier after it conducted an investigation of the claim.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 8:20 pm.

ATTEST:



City Clerk Laina Starnes



Mayor Jared Carr

Minutes Approved May 13, 2019

