

City of Lebanon Park Board Meeting

Winfrey Property

25573 Highway 5

Meeting Minutes: April 14th, 2021

In Attendance:

Park Board Members: RaeAnn Shoemaker, Max Meckem, Jacob Hedges, Raeanne Reid, Carrie Plassmeyer, Doug Smith, Jim Garrison, and Dave Matlock. **Media:** Steve Smith **Staff:** Director of Parks John Shelton and Assistant Director of Parks Elliot Wilburn.

RaeAnn Shoemaker called the meeting to order.

Raeanne Reid made a motion to approve the March 10th minutes. The motion was seconded by Carrie Plassmeyer. All approved.

Skatepark:

John Shelton reported that the design and bid have all come in for the skatepark. Working with the skatepark committee has been great and they picked out the design and the elements they wanted for the new skatepark. The hope is that the skatepark will be complete before the end of summer. John then presented the Board with Resolution 025 that states

- A RESOLUTION OF THE PARK BOARD OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, APPROVING THE PURCHASE AND INSTALLATION OF SKATEPARK EQUIPMENT FOR GASCONADE PARK UNDER THE SOURCEWELL CONTRACT WITH SPOHN RANCH SKATEPARKS.

Raeanne Reid made a motion to accept Resolution 025 as presented. The motion was seconded by Jacob Hedges. All approved.

Park Staffing:

John reported that all seasonal staff will be starting by Monday of next week and that all the seasonal maintenance staff were employees returning from last year. He also talked about the way of budgeting for staff on the city level goes by the number of fulltime and part-time employees you have but not by the number of hours. He explained that its difficult for the park staff because of concession staff needing lots of actual employees but they do not have a lot of hours to cover. He said the park staff might need 6 different workers to cover 40 hours of work and that makes it look like there is a ton of cost in staffing.

Doug Smith made a motion to hires as many employees as needed to cover the hours but not to exceed the budgeted hours. The motion was seconded by Raeann Reid. All approved.

Park Mowing:

John reported that the mowing of the parks is already in full swing. He stated that staff would be mowing on 4 inches instead of 3.5 inches hoping to reduce the frequency of mowing. Also after a recommendation from our ballfield turf supplier, mowing of the ballfields will be a shorter than in years past until summer when the weather starts to be dryer out.

Baseball/Softball Leagues:

Elliot Wilburn reported that over 450 kids signed up individually for leagues compared to 340 last year. When you add in all the team signups there are over 800 kids playing baseball and softball league and this doesn't include the teams that will be coming from Waynesville. Games will start in late May for all age groups.

Soccer League Update:

Elliot reported that the spring soccer season is going on now and that all games are being played at Atchley Park. He explained that currently the parks just rent the fields to the Lebanon Soccer Association and they handle all signups and scheduling, the park just maintains the fields and paints lines on them for play. In the fall the plan is to have the field ready at Nelson Park for games. He also mentioned that in the future the parks department would be interested in running the league and handling all signups and scheduling like it does for baseball and softball.

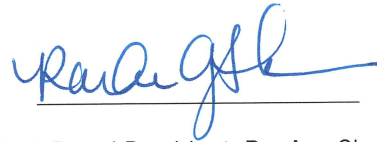
Comments from the Board:

There were no comments from the Board.

Comments from the Public:

There were no comments from the Public.

Carrie Plassmeyer made a motion to adjourn the meeting. The motion was seconded by Raeanne Reid. All approved.



Park Board President, RaeAnn Shoemaker