

**CITY OF LEBANON
AIRPORT ADVISORY BOARD MEETING MINUTES
APRIL 15, 2024**

BE IT REMEMBERED that the Airport Advisory Board of the City of Lebanon, Missouri, met on April 15, 2024, at 6:00 p.m. at the Floyd W. Jones Airport FBO Building, 2407 S. Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Chuck Jordan, Fred Mayes, Curtis Mather, Tommy Files. Absent: Bob VanStavern, Dave Simmons, and Randy Wall.

A quorum was declared.

Staff members and others in attendance: Airport Manager Mike Wood.

Airport Manager Mike Wood took the minutes.

APPROVAL OF MINUTES

Files moved and Jordan seconded to approve the March 4, 2024, meeting minutes. Motion passed unanimously.

REVIEW OF THE FEBRUARY 2024 FINANCIAL REPORTS

The Board reviewed the February 2024 Financial Report as presented.

DISCUSSION ITEMS

Weekend and Holiday Avgas Full Service Refueling

Mike Wood discussed that each time fuel was required on a weekend or holiday, it would be handled on a case-by-case basis but that each employee was instructed to always be courteous and civil toward all customers. If the request for fuel was a larger amount, full-service fuel would be more favorable than a smaller amount of fuel, due to costs of fuel.

Hanger Lease Notification

Mike Wood reported that sometime before the end of the current ground lease contracts, the City would reach out to the tenants of self-owned hangers) with an optional lease choice to be explained at that time. City-owned hanger tenants would be reminded of some of the requirements that are in the currently executed contracts that each has signed in the past.

Oshkosh Dates

OSHKOSH dates were discussed in order to work out the special and advertising dates. The dates will be July 22nd through July 28th.

BOARD COMMENTS

A request was made that Tom Morris be at our next meeting to explain the time frame for receiving and spending grant funds.

A request by Fred Mayes was made to look at the insulation in his hanger. Two dates were shared- May 4th would be the EAA Pancake Day Fly-In and June 1st would be Young Eagle Plane Rides. Owner of Joker Welding and Fabrication, Joe Seaman, generously donated up to \$1,000.00 of fuel for these rides.

ADJOURNMENT

Jordan moved and Mayes seconded to adjourn the meeting. The motion passed unanimously, and the meeting was adjourned at 7:15 pm.



Curtis Mather, Chairman

May 6, 2024
Minutes Approved