

CITY OF LEBANON  
PARK BOARD MEETING MINUTES  
June 12, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on June 12, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Holly Goforth, Carrie Plassmeyer, Heather Shadel, Doug Smith, Ramsey Stewart, and Chris Wall. Absent: Melody Allen, John Gideon, and Neal Wilkinson.

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

PRESIDENT'S COMMENTS

President Plassmeyer congratulated Assistant Park Director Elliot Wilburn on the birth of his new baby girl, Meris. She also welcomed Chris Wall, the newly appointed member of the Park Board.

APPROVAL OF MINUTES

Smith moved and Goforth seconded to approve the May 8, 2024, Regular Meeting minutes as presented. Motion carried as follows: Yea: (6) Goforth, Plassmeyer, Shadel, Smith, Stewart, and Wall. Nay: (0) None. Absent: (3) Allen, Gideon, and Wilkinson.

APRIL 2024 FINANCIAL REPORT

Park Director John Shelton reported that the Park Fund was doing very, very well and sale tax revenue was tracking with budget figures. He also said that revenue exceeded expenses for the fiscal year.

DISCUSSION AND PRESENTATIONS

Jaden Conner Memorial

Park Director John Shelton shared that the two batting cages constructed from funds donated by the Conner family were up and operational and a monument was set. President Carrie Plassmeyer expressed she would like to have a dedication ceremony in honor of Jaden Conner.

League Update

Assistant Park Director Elliot Wilburn reported that all leagues were up and running. He further shared that five league nights had been cancelled due to rain but would be rescheduled.

Tournament Update

Assistant Park Director Elliot Wilburn reported that eight tournaments had been played so far this season with 298 teams participating. He further reported that the last two tournaments were cancelled due to rain and there were tournaments scheduled for the next six Saturdays.

Soccer 3V3 League Update

Assistant Park Director Elliot Wilburn shared that the Parks Department partnered with Lebanon High

School to provide a 3v3 soccer league on Tuesday and Thursday nights. Wilburn said there were no participation costs and the turnout had been good thus far.

#### Wallace Update

Park Director John Shelton said there had been some issues with the delivered playground equipment and some equipment had to be replaced. He said the plan was to install fall protection the following week with the possibility of the park being usable within two to three weeks.

#### Boswell Aquatic Center

Park Director John Shelton reported the pool opening was delayed from June 1<sup>st</sup> to June 11<sup>th</sup> due to a broken pipe and bracket. Shelton stated the repairs were made with the assistance of the Water Department for which he expressed his appreciation. President Carrie Plassmeyer commented she thought it would be nice to do something special for the Water Department so show the Park Board's gratitude.

#### Hailstorm Damage

Park Director John Shelton updated the Park Board on vehicle damage sustained from the recent hailstorm. He said six vehicles were damaged, the two newest would be totally repaired, two others would be partially repaired, and two would be driven as is and sold at auction once they were replaced with new vehicles.

#### Staffing Plan Increase

Park Director John Shelton shared that he felt there was a need to increase his staff by one full-time employee and he would like to include this recommendation as an action item on the next meeting agenda. There was a brief discussion held regarding work hours and the responsibilities of an additional employee.

#### COMMENTS FROM THE BOARD

Holly Goforth- commented that the rain was eroding the sledding hill. Park Director John Shelton stated he would take a look at it.

President Carrie Plassmeyer- asked the board members to provide ideas for the corner area of Wallace Park. A discussion commenced where a fire pit, seating for parents, and separation between the park and the Wallace building were mentioned. A fall park event was discussed as well.

#### ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:03 pm.

  
Park Board President Carrie Plassmeyer

Minutes Approved: July 10, 2024