

CITY OF LEBANON
DOWNTOWN BUSINESS DISTRICT ADVISORY BOARD
June 18, 2019

BE IT REMEMBERED that the Downtown Business District Advisory Board of the City of Lebanon, Missouri, met on June 18, 2019 at 8:15 a.m. in the City Hall Conference Room located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following board members were present: Melody Allen, Gay Boston, Michelle Boyer, Ed Brackett, Amy Dent, and Jason Waterman; Absent: Steve Hite, Ginger Johnson, Laura O'Quinn

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Communications Manager Derek Gean, Administrative Assistant to the City Administrator Ashley Sicard, Director of Tourism Nicole McGinnis, Assistant City Administrator/City Clerk Laina Starnes, Promotions and Event Coordinator Jessica Massey.

Minutes were taken by Administrative Assistant to the City Administrator Ashley Sicard.

APPROVAL OF MINUTES

Ed Brackett moved and Melody Allen seconded that the Board approve the May 21, 2019 meeting minutes as presented. Motion carried as follows: Yea: (6) Allen, Boston, Boyer, Brackett, Dent, and Waterman; Nay: (0) None; Abstain: (0) None; Absent: (3) Hite, Johnson, O'Quinn.

ALLEN BUILDING

City Administrator Mike Schumacher talked about the St. Louis developer who is looking to put in 40 loft units with 1-2 bedrooms and 10,000 square feet of light retail. There was discussion about historic tax credits and how letters of interest for commercial would be beneficial for Capstone.

FINANCIAL STATEMENT

Board members reviewed copies of the budget and financial statement. City Administrator Mike Schumacher said the triangles were pushed back to August, and the water tower RFP was happening. Schumacher discussed the blight study and getting options since revenue was an issue.

LANDSCAPING

Michelle Boyer thought the landscaping was looking really good and questioned if there needed to be pots if it continued to be maintained. Ed Brackett thought there needed to be pots in the areas where there was already concrete. Boyer wasn't sure if they wanted to continue exploring Sandstone and getting a sample. Melody Allen said she would look at some pots at Lowe's. There was discussion about the lower price at Lowe's and filling

the pots with rock to give it weight. Amy Dent mentioned communicating with Laclede Industries to not weed-eat the rocks.

UPCOMING FOOD TRUCK EVENT

Administrative Assistant to the City Administrator Ashley Sicard said she spoke to Dave Boyer with Dave's Italian Ice and he thought it would be best to have one location for the event instead of one on both ends of Commercial, because it would feel like two separate events. There was discussion on the date and time of the event, and it was decided that the food truck event would be held on Saturday, August 3rd from 11:00 am to 2:00 pm at the same location as the last event, but also using the area between Madison Street Grill and The Parlor. Sicard said she was planning on getting ten food trucks. There was discussion on looking into a local DJ for the event instead of a band. Sicard talked about picking a date and event for Christmas so they can begin planning. It was decided to plan a Living Christmas event on Saturday, December 14th from 6:00 pm to 9:00 pm.

DOWNTOWN REVITALIZATION CONFERENCE

Administrative Assistant to the City Administrator Ashley Sicard discussed the Missouri Main Street Conference in St. Louis on July 24th-July 26th. City Administrator Mike Schumacher said that the City would be sending someone to the conference.

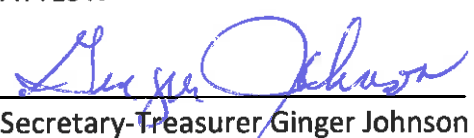
ADJOURNMENT

Meeting was adjourned at 9:06 A.M.



Chairman Steve Hite

ATTEST:



Secretary-Treasurer Ginger Johnson

Minutes Approved 7-30-19