

CITY OF LEBANON
DOWNTOWN BUSINESS DISTRICT ORGANIZATION COMMITTEE
July 15th, 2021

BE IT REMEMBERED that the Downtown Business District Advisory Board of the City of Lebanon, Missouri, met on July 15th at 9:00 a.m. in First State Community Bank located at 101 West Commercial Street.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following committee members were present: Melinda Fries, Steve Hite, Ginger Johnson, LeAnn Mather, Karen Simpson-Neasby, Laina Starnes, and Nicole Walters. Absent: None. Karen Simpson-Neasby arrived at 9:22 a.m.

A quorum was declared.

Staff members and others in attendance: Downtown Business District Executive Director Ashton Light and Jamie Johansen.

Minutes were taken by Downtown Business District Executive Director Ashton Light.

APPROVAL OF MINUTES

Ginger Johnson moved and Steve Hite seconded that the Organization Committee approve the November 9th, 2020 meeting minutes as presented. Motion carries as follows: Yea: (7) Fries, Hite, Johnson, Mather, Simpson-Neasby, Starnes, and Walters; Nay (0) None; Abstain (0) None; Absent: (0) None.

DISCUSSION ITEMS

Organization Committee Checklist and Handbook

Light distributed the Organization Handbook to each of the committee members. Hite briefly discussed the overview of the committee and mentioned the Main Street 101 training pertaining to Organization. Hite also mentioned that the current focus of the committee was to come up with a mission and vision statement to present to the board for approval.

Discuss 501c3 Status and Bank Account

This item was not discussed.

Discuss Ideas for Vision and Mission Statement

The committee looked through the vision and mission statements of other Main Street communities. They discussed the importance of being able to repeat the statements and show what the goals of Downtown Lebanon are within the statements. The committee liked incorporating the four points, including the past, present and future of Downtown and emphasizing the importance of bringing the community together. The committee put together an example of each to be finalized at the next Organization Committee meeting.

Discuss Current Bylaws and Ideas for Updated Bylaws

This item was not discussed.

Discuss Tasks for Executive Director Before Resignation

This item was not discussed.

Other New Business

This item was not discussed.

POSSIBLE ACTION ITEMS

Create Vision and Mission Statement to Present to Board

No action was taken on this item.

ADJOURNMENT

Meeting was adjourned at 10 : 02 A.M.



Chairman Steve Hite

ATTEST:



Executive Director Ashton Light

Minutes Approved JULY 18, 2021