

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
July 19, 2023

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on July 19, 2023, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina Starnes.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Dahl seconded that the Board approve the June 7, 2023 and June 21, 2023 meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Excellence in Reliability Award- APPA

Missouri Public Utility Alliance (MPUA) President & CEO John Twitty presented Electric Superintendent Travis Long with the Excellence in Reliability Award for exceeding the 5-year average for all U.S. electric utilities for reliable electric service.

Monthly Operations Detail Report

Electric Superintendent Travis Long reported on the work activity for the Electric Department and said there was an uptick in work orders.

Environmental Superintendent Eric Mork reported utility locates had increased quite a bit because of the fiber work being done in the area and reported the Bowling Well pump and motor had been replaced. He then showed the Board a new rotor disc that would replace rotor paddles at the Wastewater Treatment Plan. Mork said the disc cuts water rather than slaps the water during the treatment process.

May Financials

Public Works Director/Board of Public Works General Manager reported that electric had a good fund balance and revenue was 3% over YTD projections. He then shared that the increased water rate wasn't in the budget, so revenue was over the projected amount by 10%. Also, regarding water, Shockley stated the debt service payment had been made. He said there was a lot of activity going on and things were going well for utilities.

RESOLUTION NO. 2023-030- APPROVAL, TASK ORDER NO. 4, TOTH AND ASSOCIATES

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of Board of Public Works and City Clerk to enter into and execute Task Order No. 4 with Toth and Associates for the Engineering of Feeder Swing Panels located at Substation No 5.

Goforth moved and Anderson seconded that the Board approve Resolution No. 2023-030 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-030 duly passed and approved.

RESOLUTION NO. 2023-031- APPROVAL, TASK ORDER NO. 5, TOTH AND ASSOCIATES

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of the Board of Public Works and City Clerk to enter into and execute Task Order No. 5 with Toth and Associates for the Engineering of Feeder Swing Panels located at Substation No. 6.

Anderson moved and Mather seconded that the Board approve Resolution No. 2023-031 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-031 duly passed and approved.

RESOLUTION NO. 2023-032- APPROVAL, TASK ORDER NO. 6, LEBANON ARBOR CARE

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, authorizing and directing the Chairwoman of Board of Public Works and City Clerk to enter into and execute Task Order No. 6 with Lebanon Arbor Care for Vegetation Management Services for the Electric Department.

Dahl moved and Goforth seconded that the Board approve Resolution No. 2023-032 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-032 duly passed and approved.

RESOLUTION NO. 2023-033- APPROVAL, PURCHASE, MATERIALS AND MANHOLES FOR BEVERLY DRIVE SEWER REPLACEMENT, VARIOUS SUPPLIERS

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Materials and Manholes for the Beverly Drive Sewer Replacement from Various Suppliers.

Goforth moved and Anderson seconded that the Board approve Resolution No. 2023-033 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather
Nay: (0) None; Abstain; (0) None; Absent: (0) None.

Chairwoman Mather declared Resolution No. 2023-033 duly passed and approved.

BOARD MEMBER COMMENTS

Board Member Dahl asked if the mobile homes submetering issue had been resolved. Public Works Director/Board of Public Works General Manager Richard Shockley shared it had and all meters would remain City meters with no submetering. Shockley also reported that he had worked through most of the solar energy issue with the Ice Cream Factory.


During this portion of the meeting, Public Works Analyst Kelly Roberts provided an update on fiber permits.

Chairwoman Mitchell asked when they could expect to tour the Prairie State Energy Campus in Illinois. At this time, it was decided they would shoot for the third Wednesday in September.


ADJOURNMENT

Chairwoman Mather declared the meeting adjourned at 12:56 pm.

ATTEST:



City Clerk



Chairwoman LeAnn Mather

Minutes Approved August 16, 2023