

CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING MINUTES  
August 3, 2022

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met in Regular Session on August 3, 2022, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Ted Dahl, Don Anderson, LeAnn Mather, and Jeremy Goforth. Absent: None.

A quorum was declared.

Staff members and others in attendance: Mayor Carr, Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Assistant City Administrator/City Clerk Laina.

MEET AND GREET/HIGH LEVEL OVERVIEW OF UTILITIES

Mayor Carr opened the meeting by welcoming each member and thanking them for their willingness to serve. He also shared the thought process behind the creation of the Board of Public Works and its importance. Following the Mayor's opening statements, staff provided a general overview of utilities, which included the number of employees and customers, rate schedule information, and information regarding utility infrastructure.

ELECTION OF BOARD CHAIRMAN

Mayor Carr opened the floor for nominations. Anderson moved to nominate LeAnn Mather for Chairman. With no further nominations and no opposition, Mayor Carr closed nominations and LeAnn Mather became Chairman by acclamation.

ESTABLISH MEETING SCHEDULE

Public Works Director Richard Shockley stated he felt the board should meet at least a couple of times a month for a while. The members then discussed and decided to meet at Public Works the first and third Wednesday of the month at noon.

LEBANON CODE- BOARD OF PUBLIC WORKS

Each member was provided a copy of Ordinance #6530 which was adopted on May 23, 2022, establishing the Board of Public Works. The ordinance provided the board with information regarding qualifications, terms, duties, compensation, etc.

MPUA UTILITY MANUAL

As Public Works Director Richard Shockley provided the board with information about the City's relationship with the Missouri Public Utility Alliance and its value, the members were each given a MPUA Utility Manual. During this time, members were given the opportunity to ask questions.

ADJOURNMENT

Chairman Mather declared the meeting adjourned at 1:12 pm. Following adjournment, the members took a tour of the Public Works Facility.

  
Chairman LeAnn Mather

Minutes Approved August 17, 2022

