

CITY OF LEBANON  
BOARD OF PUBLIC WORKS MEETING MINUTES  
AUGUST 7, 2024

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on August 7, 2024, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director/Board of Public Works General Manager Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Dahl moved and Anderson seconded that the Board approve the July 17, 2024, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Operations Update

Electric Superintendent Travis Long provided an update on recent and ongoing projects within the Electric Department. The Department has completed several projects, including the underground wire installation on Addison Street, setting up new electric service for the Dollar General on the north side of town, and updating streetlights as part of the street upgrades in the Granite Lane/Morgan Road area. Currently, the department is working on pole changeouts. Long also discussed the Electric Fleet Plan for Fiscal Year 2025, outlining the trucks planned for replacement and discussed lead times and pricing. He concluded his report by noting that the transformer restocks and feeder clearing would be presented at the next Council Meeting. Additionally, he mentioned that two Electric Department personnel were attending training in Branson focused on feeder controls.

Environmental Superintendent Eric Mork provided updates on several ongoing projects, including water replacement work on Marvin, Mizer, Barlow, Albert, and Dickenson streets, as well as the installation of water meters on Texas Avenue. He also mentioned that the department had been actively monitoring groundwater levels at the wells.

Mork informed the Board that the Department was working on a Health and Senior Services grant for fluoridation equipment and the wet test for the treatment plant was being conducted, which was essential for its operation. He concluded his report by addressing the department's efforts to interview and hire personnel to fill vacant positions and explained that the recent departures were due to employees pursuing new job opportunities and higher wages. Board Members discussed the vacant positions, with Board Member Goforth noting that this was not just a local issue but a widespread issue.

Public Works Director/Board of Public Works General Manager Richard Shockley shared that the departments were working on planning meetings aimed at enhancing employee and management engagement. Shockley also announced that Finance Director Kat Gill had accepted another job opportunity.

**RESOLUTION NO. 2024-019- PURCHASE, STREET LIGHTS AND POLES, HARRY COOPER**

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, approving the purchase of Street Lights and Poles from Harry Cooper for the Electric Department.

Anderson moved and Dahl seconded that the Board approve Resolution No. 2024-019. Motion carried as follows: Yea: (4) Dahl, Goforth, Mather, and Anderson; Nay: (0) None; Abstain: (0) None; Absent: (0) None.

Chairwoman LeAnn Mather declared Resolution No. 2024-019 duly passed and approved.

**BOARD MEMBER COMMENTS**

Board Member Dahl verified that the Board was going to twice a month meetings and Board Member Goforth inquired about the new Dollar General on North Highway 5, asking if it would be a regular store or a Market. Shockley shared he was unaware, but dirt had started moving at the proposed car wash.

**ADJOURNMENT**

Chairwoman Mather declared the meeting adjourned at 12:42 pm. Motion passed unanimously.



LeAnn Mather

Chairwoman LeAnn Mather

Minutes Approved September 4, 2024