

CITY OF LEBANON
PARK BOARD MEETING MINUTES
AUGUST 10, 2022

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on August 10, 2022, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Carrie Plassmeyer, Holly Goforth, David Matlock, Max Meckem, Dan Mizell, Heather Shadel, and Doug Smith. Absent: Bobby Mowery and Ramsey Stewart

A quorum was declared.

Staff members and others in attendance: Park Director John Shelton, City Administrator Mike Schumacher, Finance Director Kat Gill, Deputy City Clerk Lacey Brackett, and Assistant City Administrator/City Clerk Laina Starnes.

PRESIDENT'S OPENING COMMENTS

Board President Carrie Plassmeyer expressed that she was glad to have two new members, Holly Goforth and Heather Shadel, who were recently appointed to the Park Board. Plassmeyer then introduced the City Staff who were present. Plassmeyer advised to the Board that the City Clerk's Office would now be distributing the agenda and taking minutes at every meeting.

PUBLIC COMMENTS

Parks Director John Shelton expressed that he was approached by a citizen regarding Pickleball. Shelton stated that Pickleball is growing all over the world and is in high demand to be offered in communities. He expressed that he would like to include adding Pickleball to the future of the Parks and shared that it could possibly be considered in the Master Plan.

Board Member Goforth asked if the YMCA was the only place that Pickleball could be played. Shelton replied that citizens can currently play Pickleball at Boswell Park; however, a better regulated Pickleball net would be beneficial to any citizens who utilize the court to play.

APPROVAL OF MINUTES

Smith moved and Mizell second to approve the May 11, 2022, Closed Session minutes and July 13, 2022, Regular Meeting minutes. Motion carried unanimously.

DIRECTOR'S REPORT

Park Reservations

Parks Director John Shelton advised that a citizen had asked the Parks Department about renting a park for consecutive weeks at a time. He shared that the Parks Department allowed the Route 66 Festival to rent the parks out during their event, but he needed guidance on what the procedures would be for individuals and groups that would want to schedule events for multiple consecutive days.

Board Member Goforth shared that she would question if it would benefit the community.

Plassmeyer asked what would happen if citizen(s) showed up at a park while the park was rented out. Shelton advised that if the public went to utilize the park during the time the park was rented out, the citizen would not be allowed to use the park and would need to go to another park.

Board Member Smith stated that citizens paid taxes for the parks, therefore, they should be allowed to use the park when they wished to and not be turned away because it was rented out.

Parks Director John Shelton advised that the Board could adopt a rule in their bylaws when a decision was made but they would continue to look into how this should be handled and would continue the discussion in future meetings.

Park Activities

Parks Director Shelton shared that baseball and softball leagues had ended for the season, but soccer sign-ups had begun. He also informed the board that the Boswell Aquatic Center's swim season would end, and the pool would be closed after Sunday, August 14th. He stated that attendance had decreased due to school going back into session.

Ballpark Lights

Parks Director John Shelton advised that the purchase of ballpark lights for Atchley Park Field would be going to Council for approval on August 22, 2022.

DISCUSSION AND ACTION ITEMS

Scoreboard- Nelson Field #4

Parks Director John Shelton informed the Board that parents had expressed their interest in a scoreboard being constructed at Nelson Field #4. He expressed that the parents of middle school leagues wished to have a score board to keep track of the score besides using a score keeping app. Shelton advised that Commerce Bank would be willing to sponsor by donating \$8,000.00 over a four-year period for the purchase of the scoreboard.

Board Member Meckem asked if the Lebanon School District had offered to contribute towards the scoreboard. Shelton advised that they had not.

Board President Plassmeyer asked who would run the scoreboard at the games and asked if the Parks Department would have to pay for a score keeper. Plassmeyer also expressed that the Park Board had been asked in previous years about installing scoreboards at different fields and shared that the Park Board had agreed that it would not be cost effective at the time. Shelton advised that the parents would work the scoreboard.

Board Member Goforth asked what the maintenance would be on the scoreboard and was informed by Shelton that it would just be the LED light bulbs. Shelton advised that the score board would be covered under insurance. Assistant City Administrator/City Clerk Laina Starnes advised that the insurance policy would have a \$5,000.00 deductible.

Board Member Mizell expressed that he would want to see a well-presented scoreboard and shared that they should consider asking for more contributions in order to provide scoreboards at more fields than just Nelson Field #4. Mizell also expressed that he thought the Park Board should get more information before they would decide to move forward with the purchase. Shelton advised that he had the graphics and pictures of the scoreboard that he would show the Park Board. No action was taken as the discussion was to continue to the next meeting.

COMMENTS FROM THE BOARD

Board Member Meckem stated that a citizen asked him about a dog park being added to Harkey Park. Parks Director Shelton advised that it would cost approximately \$25,000.00 - \$30,000.00. A discussion commenced with no action taken.

CLOSED SESSION

Matlock moved and Mizell second that the Board move into Closed Session Pursuant to RSMo 610.021 (2), (3) Real Estate and Personnel. Motion carried as follows: Yea: (7) Plassmeyer, Goforth, Matlock, Meckem, Mizell, Shadel, and Smith, Nay: (0) None; Abstain: (0) None; Absent: (2) Mowery and Stewart.

Park Board moved into Closed Session at 12:36 pm and returned to Regular Session at 12:49 pm.

After returning from Closed Session, City Administrator Mike Schumacher introduced Finance Director Kat Gill. Gill announced that she would come quarterly to a meeting to give the Park Board a Financial update. Gill also shared that the packet that was passed out at the beginning of the meeting was a current budget for Parks and presented the information to the board. Gill stated that the financials would be linked to each agenda for each member to review as well.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:03 pm.


Park Board President Carrie Plassmeyer

Minutes Approved: September 14, 2022