

CITY OF LEBANON  
CITY COUNCIL MEETING MINUTES  
August 14, 2023

BE IT REMEMBERED that the Council of the City of Lebanon, Missouri, met in Regular Session on August 14, 2023 at 6:00 p.m. in the Council Chambers at City Hall located at 401 South Jefferson.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Gib Adkins, Sheila Mitchell, Dan Mizell, Jeff Mutchler, Chuck Jordan, Bob Garner, and Mayor Carr. Absent: Mike Evans and Randy Wall.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Administrator Richard Shockley, Street Superintendent Mike Moore, Finance Director Kat Gill, IT/Airport Director Jarrad Schomaker, Parks Director John Shelton, Police Lt. Keith Shumate, Electric Superintendent Travis Long, Human Resource Director Kathy Milliken, Deputy City Clerk Lacey Brackett, and City Counselor Chris Allen.

Minutes were taken by Deputy City Clerk Lacey Brackett in the absence of Assistant City Administrator/City Clerk Laina Starnes.

INVOCATION AND PLEDGE OF ALLEGIANCE

In absence of Rev. Greg Turner of First Christian Church, Councilwoman Mitchell gave the invocation, followed by the pledge of allegiance.

PUBLIC COMMENTS

None.

DISCUSSIONS AND PRESENTATIONS

Excellence in Reliability Award- American Public Power Association (APPA)

Mayor Carr read aloud and presented the Excellence in Reliability Award from American Public Power Association (APPA) to Electric Superintendent Travis Long.

Granite Street Extension Project

Public Works Director Richard Shockley presented potential diagrams for infrastructure changes on Granite Lane. Shockley shared that the Council had previously approved a task order to assist with providing modifications for the Granite Lane Extension. He shared it was problematic for semi sized vehicles to get in and out of the area. The potential design would allow for Granite Lane to be extended and intersect with Evergreen Parkway, as well as eliminate left turns from Granite Lane onto Morgan Road, providing an alternative option. City Administrator Mike Schumacher shared that when Granite Lane was built, the original design had a similar diagram to the one that was presented; however, due to

unknown changes, the splitter island was removed. He expressed that decision was not made by City Staff or City Council. Parks Director John Shelton shared with the Council that he thought the road improvements would be beneficial to Nelson Park.

#### School Safety Equipment

IT Director Jarrad Schomaker shared that the radios for the police and fire department would not work in the schools due to their infrastructure. The school, city, and county have worked together to look at potential options to solve this issue and provide communication. He explained that there was a variety of options; however, after reviewing SmartConnect, they would save expense due to the technology working with the current radios. Mayor Carr expressed his appreciation to Shomaker for his hard work in getting this project completed.

#### Airport Fence Access

IT/Airport Director Jarrad Schomaker shared the airport currently had 5 access points and adding an access point in the south portion of the airport had been inquired about. He explained the access points are allowed, however, MoDOT and the FAA do not recommend multiple access entries. After a brief discussion, Councilman Jordan shared there could be a potential building with a hangar being built towards the south side of the airport. City Administrator Mike Schumacher explained if Council was okay with potentially granting access, Attorney Allen could provide an agreement and an ordinance could go before Council. Councilman Mizell added to the conversation and said that since access was granted to other individuals, this should be no different.

Before moving to the Consent Agenda, Councilman Adkins expressed his appreciation to Councilman Garner for all the work he had done for the MSU golf tournament that past years and presented a gift.

#### CONSENT AGENDA

Jordan moved and Mutchler seconded that the Council approve the Consent Agenda as follows.

- Approval of Minutes
  - i. April 6, 2023, Work Session
  - ii. May 4, 2023, Work Session
  - iii. June 1, 2023, Work Session
  - iv. July 24, 2023, Council Meeting
- Approval of Warrants
- June Financials
- Quarterly Investment Report
- Board Appointments
  - i. Downtown Business District
  - ii. Personnel Board

Motion carried as follows: Yea: (6) Adkins, Mitchell, Mizell, Mutchler, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

RESOLUTION NO. 497- MODOT TRANSPORTATION ALTERNATIVES (TAP) GRANT

Garner moved and Jordan seconded that the Council approve Resolution No. 497 as presented.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY MISSOURI (HEREINAFTER REFERRED TO AS "CITY") AUTHORIZING THE SUBMISSION OF A MODOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT APPLICATION TO ASSIST WITH THE BECK AND IVEY LANE SIDEWALK IMPROVEMENTS PROJECT.

WHEREAS, that Four Hundred Fifty-Five Thousand Dollars (\$455,000.00) is reflected in the FY2024 Budget for Beck and Ivey Lane Sidewalk Improvement Project and is established as Project No. 08-STR-002-23 in the Capital Improvement Plan (CIP); and

WHEREAS, that improvements will provide infrastructure for 9,270 linear feet and will begin at Elm Street and Ivey Lane and will end at Beck Lane and Ice Cream Way, benefiting over 2,400 citizens; and

WHEREAS, that the MoDOT TAP Grant will provide 80% funding, with a cap of Five Hundred Thousand Dollars (\$500,000.00) to assist with funding the sidewalk improvement project; and

WHEREAS, that City Staff recommends the submission of Said Grant to assist with funding for Said improvement project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LEBANON, LACLEDE COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: That the City Council of the City of Lebanon, Laclede County, Missouri hereby authorizes the submission of a MoDOT Transportation Alternatives Program (TAP) Grant application to assist with the Beck and Ivey Lane Sidewalk Improvements Project. Said Grant Application is hereby attached and incorporated within as marked "Exhibit A". Passed and approved by the City Council of the City of Lebanon, Laclede County, Missouri, as this 14th day of August 2023.

Motion carried as follows: Yea: (6) Mitchell, Mizell, Mutchler, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

PUBLIC HEARINGS

Mitchell moved and Adkins seconded that the Council move out of Regular Session and into Public Hearing. Motion carried as follows: Yea: (6) Mizell, Mutchler, Jordan, Garner Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

General Fund, Parks, and Downtown Business District Tax Levies

Deputy City Clerk Lacey Brackett shared the General Fund levy would be .2591 and that this was slightly higher than last year's levy which was .2587. She added that there was an increase in assessed valuation, therefore, the City would see a revenue increase of around \$4,700.00. She explained that the Park levy would be zero due to the stormwater and park sales tax being in effect and as long as it remains in effect, the levy would stay at zero. In closing, she informed the Council that the tax rate for the Downtown Business District would stay the same as last year, which is .6888, but with an increase in assessed valuation, they would see an increase in revenue of around \$1,300.00.

Jordan moved and Garner seconded that Council move out of Public Hearing and back into Regular Session. Motion carried as follows: Yea: (6) Mutchler, Jordan, Garner, Adkins, Mitchell, and Mizell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

COUNCIL BILL NO. 6548- 2023 GENERAL FUND AND PARK FUND AD VALOREM TAX LEVY

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the 2023 General Fund Ad Valorem Tax Levy and the 2023 Parks Ad Valorem Tax Levy on all taxable, tangible real estate and personal property within the city limits of the City; providing the purpose thereof; setting the tax rate thereof; authorizing the collection thereof; fixing the effective date thereof.

Mitchell moved and Mizell seconded that the Council approve the first reading of Council Bill No. 6548 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Jordan, Garner, Adkins, Mitchell, Mizell, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Jordan moved and Mizell seconded that the Council approve the second and final reading of Council Bill No. 6548 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Garner, Adkins, Mitchell, Mizell, Mutchler, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6548 duly passed and approved and that it be entered among City Records as Ordinance No. 6794.

COUNCIL BILL NO. 6549- LEBANON SPECIAL BUSINESS DISTRICT AD VALOREM TAX LEVY

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the 2023 Lebanon Special Business District Ad Valorem Tax Levy on all taxable, tangible real estate and personal property within said district boundaries; providing the purpose thereof; setting the tax rate thereof; authorizing the collection thereof; fixing the effective date thereof.

Jordan moved and Mitchell seconded that the Council approve the first reading of Council Bill No. 6549 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Adkins, Mitchell, Mizell, Mutchler, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mitchell moved and Mizell seconded that the Council approve the second and final reading of Council Bill No. 6549 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Mitchell, Mizell, Mutchler, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6549 duly passed and approved and that it be entered among City Records as Ordinance No. 6795.

COUNCIL BILL NO. 6550- FISCAL YEAR 2023 BUDGET AMENDMENT

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving the Fiscal Year 2023 Amended Budget.

Jordan moved and Mutchler seconded that the Council approve the first reading of Council Bill No. 6550 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mutchler, Jordan, Garner, Adkins, Mitchell and Mizell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mitchell moved and Mizell seconded that the Council approve the second and final reading of Council Bill No. 6550 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Jordan, Garner Adkins, Mitchell, Mizell, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6550 duly passed and approved and that it be entered among City Records as Ordinance No. 6796.

COUNCIL BILL NO. 6551- APPROVAL, ADDENDUM TO TASK ORDER NO. 005CE, TOTTH AND ASSOCIATES, INC.

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing and directing the Mayor and City Clerk to enter into and execute an addendum to Task Order No. 005CE with Toth and Associates, Inc. for Fourth Street and Jefferson Ave Intersection Improvements.

Jordan moved and Garner seconded that the Council approve the first reading of Council Bill No. 6551 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Garner, Adkins, Mitchell, Mizell, Mutchler, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mizell moved and Mitchell seconded that the Council approve the second and final reading of Council Bill No. 6551 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Adkins, Mitchell, Mizell, Mutchler, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6551 duly passed and approved and that it be entered among City Records as Ordinance No. 6797.

COUNCIL BILL NO. 6552- APPROVAL, TASK ORDER NO. 014CE, TOTH AND ASSOCIATES, INC.

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing and directing the Mayor and City Clerk to enter into and execute Task Order No. 014CE with Toth and Associates, Incorporated, for Fourth Street Corridor Improvements.

Jordan moved and Mitchell seconded that the Council approve the first reading of Council Bill No. 6552 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mitchell, Mizell, Mutchler, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mizell moved and Mutchler seconded that the Council approve the second and final reading of Council Bill No. 6552 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Mizell, Mutchler, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6552 duly passed and approved and that it be entered among City Records as Ordinance No. 6798.

COUNCIL BILL NO. 6553- PURCHASE, DE-ICING ROAD SALT, CENTRAL SALT, LLC AND LETTERMAN FEED, INC.

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") authorizing the purchase of De-Icing Road Salt from Central Salt, LLC and Letterman Feed, Inc. for the Street Department.

Mitchell moved and Mizell seconded that the Council approve the first reading of Council Bill No. 6553 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mutchler, Jordan, Garner, Adkins, Mitchell, and Mizell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mizell moved and Adkins seconded that the Council approve the second and final reading of Council Bill No. 6553 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Jordan, Garner, Adkins, Mitchell, Mizell, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6553 duly passed and approved and that it be entered among City Records as Ordinance No. 6799.

COUNCIL BILL NO. 6554- PURCHASE, COMMUNICATION SOFTWARE FOR POLICE AND FIRE DEPARTMENT TO COMMUNICATE WITH LEBANON SCHOOL DISTRICT

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving the purchase of Communication Software for the Police and Fire Departments to communicate with the Lebanon School District.

Jordan moved and Mutchler seconded that the Council approve the first reading of Council Bill No. 6554 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Garner, Adkins, Mitchell, Mizell, Mutchler, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Adkins moved and Mizell seconded that the Council approve the second and final reading of Council Bill No. 6554 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Adkins, Mitchell, Mizell, Mutchler, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6554 duly passed and approved and that it be entered among City Records as Ordinance No. 6800.

COUNCIL BILL NO. 6555- PURCHASE, SIX (6) AUTOMATED EXTERNAL DEFIBRILLATORS (AED), QUICK CARE OXYGEN SYSTEM

An Ordinance by the City Council of the City of Lebanon, Laclede County, Missouri, (hereinafter referred to as "City") approving the purchase of Six (6) Automated External Defibrillators (AED) from Quick Care Oxygen System for various City Facilities.

Jordan moved and Garner seconded that the Council approve the first reading of Council Bill No. 6555 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mitchell, Mizell, Mutchler, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mitchell moved and Mutchler seconded that the Council approve the second and final reading of Council Bill No. 6555 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Mizell, Mutchler, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6555 duly passed and approved and that it be entered among City Records as Ordinance No. 6801.

COUNCIL BILL NO. 6556- PURCHASE, PLAYGROUND EQUIPMENT AND FALL PROTECTION FOR WALLACE PARK, ATHCO

An Ordinance by the City Council of the City of Lebanon, Laclede County Missouri, (hereinafter referred to as "City") authorizing the purchase of Playground Equipment and Fall Protection for Wallace Park from ATHCO.

Mitchell moved and Mizell seconded that the Council approve the first reading of Council Bill No. 6556 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mutchler, Jordan, Garner, Adkins, Mitchell, and Mizell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Jordan moved and Mutchler seconded that the Council approve the second and final reading of Council Bill No. 6556 and that the roll be called for the approval and passage

of said bill. Motion carried as follows: Yea: (6) Jordan, Garner, Adkins, Mitchell, Mizell, and Mutchler; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6556 duly passed and approved and that it be entered among City Records as Ordinance No. 6802.

COUNCIL BILL NO. 6557- PURCHASE, FALL PROTECTION FOR NELSON AND HARKE PARK, ATHCO

An Ordinance by the City Council of the City of Lebanon, Laclede County Missouri, (hereinafter referred to as "City") authorizing the purchase of Fall Protection for Nelson and Harke Park from ATHCO.

Mitchell moved and Jordan seconded that the Council approve the first reading of Council Bill No. 6557 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Garner, Adkins, Mitchell, Mizell, Mutchler, and Jordan; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mizell moved and Mutchler seconded that the Council approve the second and final reading of Council Bill No. 6557 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Adkins, Mitchell, Mizell, Mutchler, Jordan, and Garner; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6557 duly passed and approved and that it be entered among City Records as Ordinance No. 6803.

COUNCIL BILL NO. 6558- PURCHASE, LOT 4 CONN C WINFREY MEMORIAL ACRES

An Ordinance by the City Council of the City of Lebanon, Laclede County Missouri, (hereinafter referred to as "City") approving the purchase of Lot 4 Conn C Winfrey Memorial Acres in Lebanon, Missouri.

Jordan moved and Mizell seconded that the Council approve the first reading of Council Bill No. 6558 and that it be passed to the second reading. Motion carried as follows: Yea: (6) Mitchell, Mizell, Mutchler, Jordan, Garner, and Adkins; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mizell moved and Mutchler seconded that the Council approve the second and final reading of Council Bill No. 6558 and that the roll be called for the approval and passage of said bill. Motion carried as follows: Yea: (6) Mizell, Mutchler, Jordan, Garner, Adkins, and Mitchell; Nay: (0) None; Abstain: (0) None; Absent: (2) Evans and Wall.

Mayor Carr declared Council Bill No. 6558 duly passed and approved and that it be entered among City Records as Ordinance No. 6804.



COMMENTS

Public Works Director Richard Shockley- Invited Mayor Carr and Council to attend a trip to Prairie State Energy Facility on September 20th. He shared they would be joined by the Board of Public Works and other attendees.

Parks Director John Shelton- reported that the pool would be closing on Sunday, August 20th and they had also received the weather alert system for the warning sirens at various Park facilities.

Councilman Adkins- stated that Downtown Business Director Cynthia Coffman had done a great job and would be missed.

Councilman Mizell- shared he had received a call from the owner of an auction company regarding the auction that was recently held by PurpleWave for city items. Councilman Mizell shared he advised that he would bring awareness to the situation and the concern regarding not using a local company.

Councilman Mutchler- inquired regarding the purchase of de-icing road salt and the urgency of receiving it. Richard Shockley shared they had used a local company in the past, but the company had not submitted a bid in recent years.


Councilman Garner- shared Friday night was the jamboree for high school football at 7:00 pm.

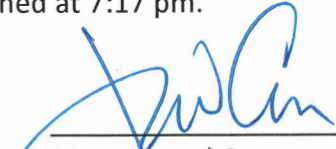
Mayor Carr- advised the next meeting would be August 28th and the Work Session on September 7th would start at 5:00 pm due to a presentation on the Comprehensive Plan lasting approximately two hours. He shared there would be no meeting on September 11th due to the MML Conference. It was also discussed that new policy documents for employees would be sent to the Personnel Board to review.

ADJOURNMENT

Mayor Carr declared the meeting adjourned at 7:17 pm.

ATTEST:

  
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City Clerk Laina Starnes

  
\_\_\_\_\_  
Mayor Jared Carr  
Minutes Approved August 28, 2023