

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
August 17, 2022

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on August 17, 2022, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: City Administrator Mike Schumacher, Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, Human Resource Director Kathy Milliken, Assistant City Administrator/City Clerk Laina Starnes, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

DISCUSSIONS AND PRESENTATIONS

Sunshine Law

Through a PowerPoint presentation, Assistant City Administrator/City Clerk Laina Starnes briefed the board on the Sunshine Law and how it promoted openness in government. At this time, she explained the notice and minute requirements, what constituted a meeting under the law, and the difference between open and closed meetings. The members were then given the opportunity to ask questions.

Robert's Rule of Order

Assistant City Administrator/City Clerk Laina Starnes explained that Robert's Rule of Order would be used to help manage meeting decorum and keep their meetings flowing smoothly. She also stated that the Clerk's Office would help navigate the board through their meetings, so it wouldn't be necessary for them to become Robert's Rule of Order experts.

APPROVAL OF MINUTES

Anderson moved and Goforth seconded that the Board approve the August 3, 2022, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

RESOLUTION NO. 1- APPOINTMENT OF GENERAL MANAGER

A Resolution by the Board of Public Works of the City of Lebanon, Laclede County, Missouri, appointing Public Works Director Richard Shockley as General Manager of Public Utilities.

Goforth moved and Dahl seconded that the Board approve Resolution No. 1 as presented. Motion carried as follows: Yea: (4) Dahl, Anderson, Mather, and Goforth; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

RESOLUTION NO. 2- APPROVAL OF CITY OF LEBANON SERVICE AGREEMENT

A Resolution of the Board of Public Works of The City of Lebanon, Laclede County, Missouri, authorizing Board Chairman Leann Mather to enter into and execute a Municipal Service Agreement between the City of Lebanon and the Board of Public Works.

Goforth first and Dahl seconded that the Board approve Resolution No. 2 as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

ADJOURNMENT

Anderson moved and Dahl seconded to adjourn the meeting. Motion passed unanimously. Following adjournment, the members took a tour of the Substation, and Water Tower and Well on Lawson Ave.


Chairman LeAnn Mather

Minutes Approved September 7, 2022