

CITY OF LEBANON
BOARD OF PUBLIC WORKS MEETING MINUTES
September 7, 2022

BE IT REMEMBERED that the Board of Public Works of the City of Lebanon, Missouri, met on September 7, 2022, at 12:00 p.m. in the Meeting Room at the Public Works Facility located at 1401 West Commercial.

ROLL CALL AND DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Don Anderson, Ted Dahl, Jeremy Goforth, and LeAnn Mather. Absent: None.

A quorum was declared.

Staff members and others in attendance: Public Works Director Richard Shockley, Electric Superintendent Travis Long, Environmental Services Superintendent Eric Mork, Public Works Analyst Kelly Roberts, Finance Director Kat Gill, and Deputy City Clerk Lacey Brackett.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Anderson moved and Goforth seconded that the Board approve the August 17, 2022, meeting minutes as presented. Motion carried as follows: Yea: (4) Anderson, Dahl, Goforth, and Mather; Nay: (0) None; Abstain; (0) None; Absent: (0) None.

DISCUSSIONS AND PRESENTATIONS

Operations Update

Public Works Director Richard Shockley announced that each department would be giving an update on current projects at the first meeting of each month. Shockley shared that when the windstorm hit in 2020 the departments realized the necessity for a radio communication system. Shockley shared that they had received Council approval in 2021 to purchase a system and they have started acquiring the equipment for it. He shared that this system would be in 57 vehicles, along with having a number of hand-held radios.

Electric Superintendent Travis Long discussed future projects for the Electric Department.

Environmental Superintendent Eric Mork discussed future projects for the Environmental Department.

Purchasing Policy

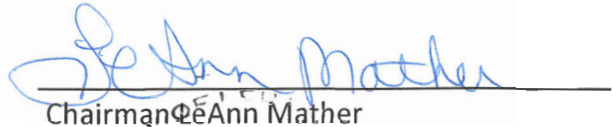
Finance Director Kat Gill presented an overview of the City's Purchasing Policy and explained the procurement process.

Finance Report and Overview

Finance Director Kat Gill explained that the Finance Report would be listed on the agenda for the board to review. She then presented an overview of the information.

ADJOURNMENT

Dahl moved and Anderson seconded to adjourn the meeting. Motion passed unanimously.



Chairman Ann Mather

Minutes Approved September 21, 2022

