

CITY OF LEBANON
PARK BOARD MEETING MINUTES
September 11, 2024

BE IT REMEMBERED that the Park Board of the City of Lebanon, Missouri, met in Regular Session on September 11, 2024, at 12:00 p.m. at the Winfrey House located at 25573 Highway 5.

DECLARATION OF A QUORUM

Upon roll call, the following Officers were present: Melody Allen, John Gideon, Holly Goforth, Carrie Plassmeyer, Doug Smith, Ramsey Stewart, Chris Wall, and Neal Wilkinson. Absent: Heather Shadel.

A quorum was declared.

Neal Wilkinson was present via Zoom.

Staff members and others in attendance: Park Director John Shelton, Assistant Park Director Elliot Wilburn, and Assistant City Administrator/City Clerk Laina Starnes.

AGENDA AMENDED

Smith moved and Goforth seconded that the agenda be amended to move Skatepark Equipment to the beginning of the meeting. Motion passed unanimously.

POSSIBLE ACTION ITEMS

Skatepark Equipment

Park Director John Shelton spoke about a design for an addition to the skatepark that he stated his department could do themselves without being required to have it engineered. He reported this work could be done for approximately \$20,000 and possibly be ready before Christmas. The floor was then given to Daniel Ervin, a patron of the skatepark. Ervin stated he reached out to one of the subcontractors of the previous build and reported they could do the work Shelton proposed plus add two more obstacles for a total cost of \$35,000. Shelton stated that engineering would be required for the two additional obstacles and the project would have to be bid out as well. The board discussed the proposed skatepark designs and the information that was presented; however, there was no action taken.

PUBLIC COMMENTS

None.

APPROVAL OF MINUTES

Gideon moved and Smith seconded to approve the August 14, 2024, Regular Meeting minutes as presented. Motion carried as follows: Yea: (8) Allen, Gideon, Goforth, Plassmeyer, Smith, Stewart, Wall, and Wilkinson. Nay: (0) None. Absent: (1) Shadel.

JULY 2024 FINANCIAL REPORT

Park Director John Shelton went over the July financials with the board. He apprised the board that insurance recovery money in the amount of \$179,000 for roof replacements and vehicles would be reflected in next month's reporting.

DISCUSSION AND PRESENTATIONS

Atchley Park Plans

Park Director John Shelton went over Olsson designs for both the lower and upper parts of the park and made some suggestions for each. Regarding the lower part of the park, he suggested that the playground area above the trail be moved down closer to the proposed shelter with a restroom and eliminate the old shelter all together. Shelton's suggestions for the upper part of the park were to move the dog park further north and add some amenities to the splash pads for younger children. During the board's discussion, Goforth also suggested moving the walking trail so that it didn't cross over the entrance to the park. Shelton stated he would get with Olsson with the changes.

Pickleball Courts

Park Director John Shelton spoke to the board regarding the possibility of adding pickleball courts at Boswell Park. After a brief discussion, it was articulated that the board felt staff should monitor usage of the already approved courts to gauge the overall interest before adding more at this time.

Baseball/Softball Tournaments

Assistant Park Director Elliot Wilburn shared information on the number of teams that participated in the last tournament for the month of August and the first two weekends of September. He then provided dates for future tournaments through the end of the season.

Church Softball League

Assistant Park Director Elliot Wilburn reported the church softball league began on September 5th with eight teams participating.

Cross County Meet

Assistant Park Director Elliot Wilburn reported that Lebanon Schools was hosting a cross country meet at Nelson Park and the Coleman conservation land the following weekend.

Survey Results

Park Director John Shelton went over the Citizen Survey results stating that some of the satisfaction numbers were down a bit from the last survey yet still higher than the national average. Related to the quality of parks and recreation programs and facilities, he noted that Lebanon ranked an average of 71% where the regional average was 52% and the national average was 49.2%

COMMENTS FROM THE BOARD

President Carrie Plassmeyer- commented on how well attended the Jaden Conner Memorial Batting Cage Dedication and thanked everyone who attended.

ADJOURNMENT

President Carrie Plassmeyer declared the meeting adjourned at 1:04 pm.



Park Board President Carrie Plassmeyer

Minutes Approved: October 9, 2024