



*Friendly people. Friendly place.®* CITY OF LEBANON, MISSOURI • INCORPORATED 1877

### Itinerant Vendors Permit Application

Permits are required for anyone who wishes to set up and sell goods on a lot in the City of Lebanon.

Effective January 1, 2010, the City will not allow anyone to sell services or products on lots or property owned by the City. This includes the lot located between MFA and the railroad tracks on Jefferson Street, as well as the lot across the street known as “Farmers Market Lot”. No one will be permitted to set up there except Farmer’s Market.

Anyone who wishes to sell products, services, etc., will need to obtain written permission from the owner/agent of the business grounds where they plan to set up.

Anyone who wishes to sell goods, vegetables, crafts, puppies, etc., will need a Missouri Tax ID #. A copy of the ordinance in regards to this matter may be obtained upon request for any questions regarding restrictions and definitions.

**The following items will be required to obtain an Itinerant Vendors Permit upon approval:**

- Completed Itinerant Vendors Application
- Copy of valid driver’s license
- Copy of Missouri Tax ID #
- Expressed Authorization Form-If applicable

**CITY OF LEBANON  
TRANSIENT OR ITINERANT MERCHANTS  
ITINERANT VENDORS**

Date\_\_\_\_\_

Address of Firm, City, State, Zip\_\_\_\_\_

Phone Number/Fax Number\_\_\_\_\_

Number of Employees\_\_\_\_\_

Full Name of Representative/Salesperson\_\_\_\_\_

Birth date\_\_\_\_\_

Address of Representative/Salesperson  
City, State, Zip\_\_\_\_\_

Phone Number \_\_\_\_\_ MO State Tax ID Number \_\_\_\_\_

Location of Sale\_\_\_\_\_

Area Occupied\_\_\_\_\_

Length of Time at Sale Location\_\_\_\_\_

Vehicles to be used:

License Number\_\_\_\_\_ State\_\_\_\_\_

Make\_\_\_\_\_ Color\_\_\_\_\_

List all Cities, Town, and Addresses where you have done business in the past 6 months:

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Give a true statement of the type and quality of goods, wares, or merchandise to be sold  
or offered for sale by you in the City\_\_\_\_\_

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Signature of Applicant

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Approval of City Clerk

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Lebanon Police Department

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Approval of Planning & Zoning



### EXPRESSED AUTHORIZATION OF PROPERTY USE

I, \_\_\_\_\_ hereby authorize and approve \_\_\_\_\_  
*Owner* *Name(s)*

to locate at the following address/location \_\_\_\_\_  
as an itinerant vendor to sell \_\_\_\_\_  
*Article(s)*

\_\_\_\_\_  
*(Owner Signature)*

\_\_\_\_\_  
*(Authorized Agent Signature)*  
*I hereby confirm that I am authorized to  
represent the owner and grant permission  
as requested herewith*