



## Heating & Cooling Rebate on Preseason HVAC Tune-ups

Having your heating & cooling system properly serviced each year is a great preventative measure. Routine inspections and maintenance of heating and cooling systems help ensure proper, efficient operation, as well as prevents untimely breakdowns.

Lebanon's electric customers may qualify for up to \$60 in rebate credits toward their utility bill:

- \$30 rebate is available from April 1st through June 30th for preseason air-conditioning system tune-ups.

\$30 rebate is available from September 1st through November 30th for preseason heating system tune-ups.

Certain restrictions may apply. Please read the Guidelines for more details.

### Guidelines

- Only Lebanon customers utilizing all electric systems or heat pump with electric backup sources will be eligible for these rebates.
- Applicants must be the customer of record for an active account and be non-delinquent.
- This service must be performed by contractors registered with the City of Lebanon.
- The application form must be signed and dated by both the customer and HVAC contractor.
- A dated, detailed invoice must be submitted (with the application form) as proof of service completion.
- Failure to provide required information may result in denial of rebate.
- Rebate values will not exceed the cost of either preseason service.
- Rebates are not available to new construction customers.
- Rebates are awarded on a first-come, first-serve basis until program funds have been depleted.
- City of Lebanon is not responsible for the heating and/or cooling systems performance or energy savings, and does not provide any warranties or guarantees, expressed or implied.
- City of Lebanon reserves the right to amend or discontinue this program without notice.

### Steps to Acquire Rebate:

1. Call Lebanon's City Hall at 417-532-2156 to acquire a list of qualified HVAC contractors.
2. Select a qualified HVAC contractor. The City of Lebanon suggests getting 2-3 different bids when hiring a contractor for your preseason tune-ups needs.
3. Once the preseason tune-up has been performed and paid for. Submit the application form (signed at both customer and contractor), attached a copy of the paid invoice and mail to the address provided below.
4. Please allow 60 days for the City to process the rebate and credit it to the customer's utility account

### Thermostat Disposal Information:

If you are replacing a conventional thermostat that has a mercury switch, be careful not to break the tube that holds this substance. As a Lebanon/Laclede County resident, you may use the services of the City of Lebanon's Household Chemical Collection Center free of charge. Hours of acceptance are Monday - Friday from: 1:00pm - 4:30pm One Saturday a month 9:00 AM - 2:00 PM No Holidays. For more information about recycling in Lebanon, please call 417-532-2156 or visit

[www.lebanonmissouri.org](http://www.lebanonmissouri.org). City of Lebanon · 401 South Jefferson / P.O. Box 111 · Lebanon, MO. 65536



### Pre-Season HVAC Tune-Up Rebate Application

Customer Name: \_\_\_\_\_

Customer Address: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor City Registration #: \_\_\_\_\_

Date of Tune Up: \_\_\_\_\_

Brand: \_\_\_\_\_ Model# \_\_\_\_\_ Serial# \_\_\_\_\_

Heating Season (check one):  Electric Heat only  or Heat Pump

Cooling Season (check one):  A/C with Furnace  or Heat Pump

Unit Size: \_\_\_\_\_ Unit Age: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

Technician Signature: \_\_\_\_\_

**Important Notice:** To receive credit, this form must be accompanied by the contractor's invoice, and proof of payment for service performed.

Please allow approximately 60 days for the credit to appear on the utility account.

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\$30 rebate is available from September 1st through November 30th for preseason heating system tune-ups.

Certain restrictions may apply. Refer to the Heating and Cooling Rebate Information Pamphlet for Pre-Season HVAC Tune- Ups for additional guidelines.

**Please Note:** By signing the application form, the customer certifies that the information provided is true, and that you have read and understand the program guidelines.

For Office Use Only:

Date Revised: \_\_\_\_\_

Approved  Denied By: \_\_\_\_\_

Date Issued: \_\_\_\_\_