



*Friendly people. Friendly place.®*

**CITY OF LEBANON, MISSOURI • INCORPORATED 1877**

## **CITY OF LEBANON**

### **Level Pay Billing – Average Month Payment (AMP)**

Customer Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

To sign-up, please indicate that you have read and understand each statement by initialing on the line preceding each one, and then sign and date at the bottom.

Customer must have a zero balance before initiating level pay billing, and customer must have established twelve (12) months of history at current location.

The level pay amount is calculated by averaging the dollar amount of the past twelve (12) utility bills on the customer's account.

Level pay amounts are recalculated in the month of February each year, and will be reflected on the March bill. All accounts with outstanding and credit balances will be figured into the recalculated level pay amounts.

The customer account will be penalized a late fee if the level pay payment is not paid by the cycle's DUE DATE. The level pay amount must be paid in full before the DISCONNECT DATE of each month's cycle. Failure to keep the account current will terminate level pay billing privileges for one (1) year.

If a customer moves, level pay billing will terminate at the old address and cannot resume until the customer has established a twelve (12) month history at the new address and any outstanding balances resolved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Monthly Payment Amount

\_\_\_\_\_  
Approved By (Employee)